



DES MOINES AREA MPO

Executive Committee Meeting

February 7, 2024

APPROVAL OF AGENDA

February 7, 2024, Agenda

1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes
4. CONSENT and VOTE: Approval of the Financial Statement
5. REPORT and VOTE: Election of Calendar Year 2024 Officers
6. REPORT: FFY 2028 Surface Transportation Block Grant Applications
7. REPORT: FFY 2028 Surface Transportation Block Grant TAP Applications
8. REPORT: FY 2025 Unified Planning Work Program and Budget
9. REPORT: DC List
10. REPORT: Director Report
11. Other Non-Action Items of Interest to the Committee
12. Next Meeting Date – March 7, 2024
13. Adjournment

APPROVAL OF MEETING MINUTES

FINANCIAL STATEMENT

ELECTION OF OFFICERS

Calendar Year 2024 Officers

- MPO Chair Bob Andeweg appointed Dean O'Connor, Ruth Randleman, and Ted Weaver to serve on the annual Nominating Committee to prepare a slate of candidates for the election of MPO officers.
- The Nominating Committee has recommended:
 - Mark Holm, City of Ankeny – Chair
 - Jeff Walters, City of Polk City – Vice Chair
 - Connie Boesen, City of Des Moines – Secretary / Treasurer
- Other nominations can be made at this time.

FFY 2028 SURFACE TRANSPORTATION BLOCK GRANT APPLICATIONS

FFY 2028 Surface Transportation Block Grant Applications

FFY 2028 STBG - Summary of Submitted Applications

Primary Sponsor	Category	Project Title	Total Cost	Request
Altoona	Major Reconstruction/Replacement	Adventureland Drive NW PCC Pavement Reconstruction and Widening	\$9,807,500	\$5,522,800
Altoona	Planning Study	Eastern Polk County I-80 Interchange Planning & Environmental Linkages Study	\$625,000	\$500,000
Ankeny	System Capacity	NE 18th Street Bridge Over Interstate 35	\$16,850,000	\$2,000,000
Bondurant	Major Reconstruction/Replacement	Grant Street South Realignment	\$15,986,000	\$1,000,000
Clive	Major Reconstruction/Replacement	NE Alice's Road - Phase 3	\$9,700,000	\$1,000,000
DART	Transit	DART Bus Replacements and BCycle Station Replacements	\$8,027,000	\$2,000,000
Des Moines	Major Reconstruction/Replacement	East Army Post Improvements	\$12,000,000	\$2,600,000
Des Moines	System Optimization	Intelligent Transportation Systems Upgrade - Phase 8	\$12,500,000	\$1,000,000
Des Moines	Bridge	Fleur Drive Bridge Rehabilitation	\$8,000,000	\$2,100,000
Johnston	Major Reconstruction/Replacement	IA 141 and Towner Dr Interchange	\$16,500,000	\$2,000,000
Pleasant Hill	System Optimization	University and Shadyview Blvd Improvements	\$1,777,000	\$1,421,600
Polk City	Major Reconstruction/Replacement	WhiteTail Parkway Construction	\$2,203,000	\$1,762,400
Polk County	Bridge	RCB Culvert New - Triple Box	\$900,000	\$700,000
Urbandale	Major Reconstruction/Replacement	128th Street Preservation	\$1,900,000	\$1,000,000
West Des Moines	Major Reconstruction/Replacement	Ashworth Road Reconstruction and Reconfiguration	\$10,000,000	\$2,000,000
Windsor Heights	Major Reconstruction/Replacement	73rd Street Reconstruction – Phase 2	\$17,685,700	\$2,000,000
			\$144,461,200	\$28,606,800

FFY 2027 STBG Applications

- Next Steps:
 - Staff preparing applications for public comment
 - STBG Project Presentations scheduled for March 20th from 2:00 pm – 4:00 pm
 - Present Funding Subcommittee's recommendation at the April meeting

FFY 2028 STBG TRANSPORTATION ALTERNATIVES PROGRAM APPLICATIONS

FFY 2028 Surface Transportation Block Grant TAP Applications

FFY 2028 STBG TAP - Summary of Submitted Applications

Project Sponsor	Category	Project Title	Total Cost	Request
Altoona	Sidewalk	Adventureland Drive NW Reconstruction / Sidewalk	\$ 9,807,500	\$ 540,800
Ankeny	Trail	Oralabor Gateway Trail at Ankeny Blvd - Grade Separation	\$ 4,100,000	\$ 1,280,000
Bondurant	Trail	Grant Street South Realignment/Central Stormwater Improvements Design	\$ 3,539,000	\$ 500,000
DART	Transit	DART Enhanced Signage	\$ 361,000	\$ 288,800
Des Moines	Road Diet / Restriping	6th Avenue Improvements	\$ 1,000,000	\$ 500,000
Des Moines	Trail	Central Place Levee Trail - Phase 2	\$ 4,040,000	\$ 500,000
Polk County	Trail	High Trestle Trail Connection through Polk City	\$ 3,558,000	\$ 1,000,000
Urbandale	Trail	Hickman Trail Construction	\$ 750,000	\$ 600,000
West Des Moines	Trail	Raccoon River East Greenway Trail	\$ 1,725,000	\$ 600,000
Windsor Heights	Trail Reconstruction	Clive Greenbelt Trail Reconstruction	\$ 271,000	\$ 100,000
			\$ 19,344,000	\$ 5,368,800

FFY 2027 STBG TAP Applications

- STBG Project Presentations scheduled for March 20th from 2:00 pm – 4:00 pm

FY2025 UNIFIED PLANNING WORK PROGRAM AND BUDGET DEVELOPMENT

FY 2025 UPWP and Budget Development

- MPO's scope of work for next fiscal year
 - Work elements and activities
 - Committees
 - Costs
- Proposed work activities are tied to the MPO's federal requirements
- Draft due April 1st - Final due June 1st

Draft FY 2025 Budget

- MPO staff has developed initial budget figures
- Information was reviewed by the Finance Subcommittee on February 5th
- Further refinements will be made between now and final UPWP/budget approval in May.

Overall Revenue Available for Operations – FY 2025

MPO FUNDING		
MPO DOT FUNDS - FISCAL YEAR 2025		
Planning Funds Available		
FHWA PL - New	\$954,995	30.1%
FHWA PL - Set-Aside	\$24,487	0.8%
FTA 5305d - New	\$195,574	6.2%
FHWA – STBG Carryover	\$0	0.0%
FTA 5305d – Carryover	\$0	0.0%
US DOT Safe Streets for All Grant	\$800,000	25.2%
STP - New	\$95,000	3.0%
Federal DOT Funds Subtotal	\$2,070,056	65.3%
Other Funding		
Local Assessments (\$1/capita)	\$599,296	18.9%
Reserve funds for Purple Heart Highway	\$251,000	7.9%
Reserve funds for SS4A Match	\$188,000	5.9%
Iowa DOT funds for SS4A Match	\$12,000	0.4%
Interest Income	\$50,000	1.6%
Non-DOT Funds Subtotal	\$1,100,296	34.7%
Total Funding	\$3,170,352	100.0%

Changes from FY 2024

- ~\$49,000 increase in DOT ‘new’ funds
- ~\$16,000 increase in local assessments
- ~\$50,000 addition of interest income
- No contract revenue

Overall Expenses to Organization - FY 2025

MPO Expenses		
Staff Costs		
Salaries	702,468	22.3%
Wages (Intern)	\$19,200	0.6%
Fringe	\$560,781	17.8%
Subtotal	\$1,282,449	40.8%
Non-Personnel Costs		
Indirect Costs	\$344,700	11.0%
Direct Costs – Consultant	\$1,376,153	43.7%
Direct Costs – Other	\$143,450	4.6%
Subtotal	\$1,864,303	59.2%
Total Expenses	\$3,146,752	100.0%

Non-Personnel Direct Cost Detail	
Professional Services: Consultants	
Safe Streets for All	\$1,000,000
Former Staff Services	\$90,153
Purple Heart Hwy	\$251,000
Strategic Planning	\$25,000
Travel Demand Model	\$10,000
Subtotal	\$1,376,153
Professional Services: Operations	
Attorney	68,750
Accounting	\$2,200
Audit	\$12,000
Payroll/HR	12,500
Subtotal	\$95,450
Other Special Studies/Projects	
General Sponsorships	\$10,000
Capital Crossroads Contribution	\$20,000
Speaker Series	\$5,000
Pavement Management Software	\$13,000
Subtotal	\$48,000

Changes from FY 2024

- Reduced staff from 10 to 9
 - ~\$103,000 reduction in salaries
 - ~\$126,000 reduction in fringe costs
- ~80,000 reduction in non-personnel costs

Overall Expenses to Organization - FY 2025

Balance Summary	
Starting Balance End of FY 2024	\$1,594,475
Revenue – FY 2025	
DOT Funds	\$18,070,056
Local Funds	\$5,100,296
	Subtotal \$23,170,352
Costs – FY 2025	
DOT Program	\$2,070,056
Local Costs	\$1,076,696
Water Trails	\$20,000,000
	Subtotal \$23,146,752
Surplus/Deficit – FY 2025	
DOT Balance	\$0
Water Trails Balance	\$0
Local Balance	\$23,600
	Subtotal \$23,600
Balance (Reserve) End of FY 2025	
DOT Balance	\$0
Local (Operating Reserve)	\$430,650
Local (Other)	\$1,187,425
	Total End Balance \$1,618,075

DC LIST

Annual DC List

- DMDC 2024, the annual trip to Washington DC organized by the Greater Des Moines Partnership, is May 8-10.
- MPO is working with member governments to develop a list of priority transportation projects to be discussed with Iowa's Congressional delegation.
- The DC List includes only projects that are actively seeking funding, along with any important policy initiatives.
- Draft list is available as a handout.
- Please submit materials by Tuesday, February 13.
- Materials can be submitted to golson@dmampo.org or input directly into the document via [link](#).

DRAFT

2024 MPO/Greater Des Moines Partnership Priority Transportation Projects

Sponsor	Project	Total Project Cost	Funding Program	Funding Request
City of Altoona	8th St. SW Reconstruction – Phase 2	\$10,250,000	Community Project Funding	\$4,500,000
City of Altoona	New East Polk County Interchange			
City of Bondurant	Plan and Land Acquisition for Grant Street South Realignment / Central District Stormwater Improvements	\$8,000,560	Community Project Funding	\$6,500,000
City of Bondurant	10th Street SW Bridge Replacement and NE 64th Street Upgrade	\$17,975,000	Community Project Funding	\$5,000,000
City of Clive and City of Urbandale	Hickman Road Interchange at I-35/80	\$76,700,000	Various	
DART	New Operations and Maintenance Facility	\$111,000,000	FTA Bus and Bus Facilities	\$45,000,000
City of Des Moines and City of Pleasant Hill	SE Connector	\$55,000,000	RAISE	\$25,000,000
City of Des Moines and Polk County	NE 23rd Street/Easton Blvd. Reconstruction	\$11,000,000	Community Project Funding	\$2,500,000
Des Moines Airport	New Terminal	\$500,000,000	Various	
HIRTA	Winterset Bus Storage Building	\$4,500,000	Community Project Funding	\$3,600,000
HIRTA	Knoxville Bus Storage Building	\$4,500,000	Community Project Funding	\$3,600,000
Iowa DOT, Urbandale, Clive	I-35/80 interchange with U.S. 6/Hickman Rd.	\$76,600,000	Various	
City of Johnston, Polk County and Iowa DOT	Highway 141 improvements	\$44,501,000	RAISE	\$25,000,000
City of Polk City, Polk County Conservation	Trail Connection – Neal Smith to High Trestle	\$5,192,500	Community Project Funding	\$831,000
City of Waukee	University Avenue Area Transportation Improvements	\$40,000,000	RAISE	\$25,000,000
City of Windsor Heights	73rd Street Reconstruction	\$20,000,000	RAISE	\$14,148,600
Various	Future 435	\$3,000,000	NA	NA

DIRECTOR REPORT

MPO Member Updates

	Contacted	Scheduled	Complete	Waiting		Contacted	Scheduled	Complete	Waiting
Altoona			✓		Mitchellville		✓		
Ankeny	✓				Norwalk			✓	
Bondurant			✓		Pleasant Hill				✓
Carlisle			✓		Polk City			✓	
Clive			✓		Polk County			✓	
Dallas County	✓				Urbandale	✓			
DART				✓	Warren County			✓	
Des Moines			✓		Waukee		✓		
Grimes		✓			West Des Moines	✓			
Johnston	✓				Windsor Heights			✓	

UPDATE: Steps on Three Key Recommendations

RECOMMENDATION 1: Strategic Planning in LRTP (What's important to do)

- This approach is being built into the long-range plan process.
- Transportation for America Director presented Jan. 18th Policy Committee.

RECOMMENDATION 2: Decision Tree (What MPO focuses on)

- Approved in November.
- Staff is actively using for proposed projects and will use it for work program.

RECOMMENDATION 3: Board Assessment (How we execute)

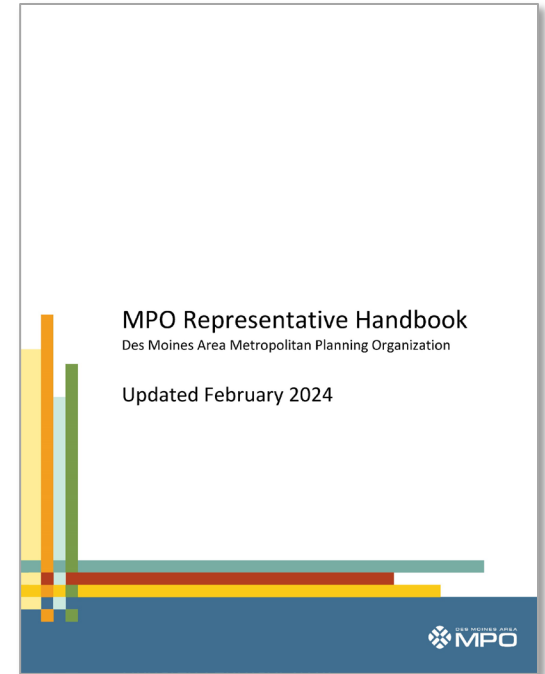
- Anticipate review will commence following new director hire and new officer election.

Legislative Update

- HF 2145 – Implements of Husbandry on Future US 65/IA 5 Interstate
 - Codifies minimum speed limit exemption for US 65/IA 5 in event of an interstate designation and appropriates \$250,000 for an alternatives analysis study.
 - Staff recommends registering in support of the bill.
 - Commerce Committee hearing Thurs., Feb. 8th, at 8:15 am.
- HF 591 – Midwest Interstate Passenger Rail Compact
 - Proposes Iowa join other Midwest states in the compact to promote and develop passenger rail service.
 - Staff recommends registering in support of the bill.
- Staff proposes developing process for determining support of future bills.

Committee Updates

- New Policy Committee Representatives
 - Chris Coleman, City of Des Moines
 - Brian Baker, City of Norwalk
 - Amanda Wanke, DART
 - Steve Van Oort, Polk County
- New Technical Committee Officers
 - Chair: Luis Montoya, DART
 - Vice-Chair: John Dostart, City of Altoona
- New Funding Subcommittee Members
 - Mike Jones, City of Windsor Heights
 - Mark Snell, Warren County



March Meeting Date

- March Executive Committee meeting different than normal due to spring break (Thursday, March 7th)
- Propose moving later in day to be back-to-back with special Policy Committee meeting that same day
 - Executive Committee meeting at 3:00 pm
 - Special Policy Committee meeting at 4:00 pm

Thank You to Outgoing Officers

- Final Executive Committee meeting for current officers:
 - Bob Andeweg, Chair
 - Ted Weaver, Vice-Chair, Secretary/Treasurer

OTHER ITEMS OF INTEREST

NEW: Distribution Groups for MPO Committees

- At the Chair's suggestion, staff has been working with our IT provider to develop distribution groups for the MPO's primary committees to support communications among representatives.
 - policy@dmampo.org
 - exec@dmampo.org
 - tech@dmampo.org

Thank you to Bill Northey



Bill Northey served as a “co-chair” of the ag stakeholder group that has been engaging with us regarding Purple Heart Highway. His calm presence and ability to bring people together will be missed.

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