

MEETING MINUTES
 Des Moines Area Metropolitan Planning Organization (MPO)
 EXECUTIVE COMMITTEE
 11:30 a.m., Wednesday, February 7, 2024
 Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on February 7, 2024, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on February 2, 2024. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

EXECUTIVE MEMBERS PRESENT:	PRESENT	ABSENT
Robert Andeweg, Chair City of Urbandale	X	
Ted Weaver, Secretary/Treasurer City of Clive	X	
Doug Elrod City of Bondurant	X	
Mark Holm City of Ankeny	X	
Connie Boesen City of Des Moines	X	
Joe Gatto City of Des Moines		X
Len Murray City of Pleasant Hill		X
Jeff Walters City of Polk City	X	
Steve VanOort Polk County	X	
Matthew McKinney City of West Des Moines	X	
Courtney Clarke City of Waukee	X	
Shelby Ebel IDOT	X	
STAFF PRESENT:		
Dylan Mullenix Interim Executive Director	X	
Zach Young Project Manager	X	
Andrew Collings Principal Planner	X	
Zhi Chen Senior Planner	X	
Carl Saxon Senior Planner	X	
Gunnar Olson Public Affairs Manager	X	
Tracey Deckard Office Manager	X	
Rhonda Miller Accountant	X	
Scott Brennan Legal Counsel	X	

OTHERS PRESENT:	INTEREST/REPRESENTING
Clifford Leonard	Public

1. **Call to Order**

MPO Chair Bob Andeweg called the February 7, 2024, meeting to order at 11:34 a.m. A quorum was present.

2. **Approval of Agenda**

MOTION: A motion was made by Weaver and seconded by Boesen to approve the February 7, 2024, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. **Approval of Meeting Minutes**

Recommend approval of the January 10, 2024, meeting minutes.

MOTION: A motion was made by Weaver and seconded by Walters to approve the January 10, 2024 meeting minutes

MOTION CARRIED

4. **Approval of the January Financial Statement**

MPO Treasurer/Finance Committee Chair, Ted Weaver presented. Advised that the Finance Committee met and had reviewed the January Financial Statements. Recommend approval.

MOTION: A Motion was made by Holm and seconded by Walters to approve the December Financial Statement.

MOTION CARRIED

5. **Election of Calendar Year 2024 Officers**

Chair, Bob Andeweg presented. The Nominating Committee met and recommended the following for the Executive and Policy Committees' officer positions. Mark Holm/ Ankeny- Chair

Jeff Walters/ Polk City- Vice-Chair

Connie Boesen/ Des Moines- Secretary/Treasurer

MOTION: A Motion was made by Elrod and seconded by Weaver to approve the Nominating Committees' recommendation of officers for the CY 2024 Executive and Policy Committee.

MOTION CARRIED

6. **FFY 2028 Surface Transportation Block Grant Program Applications**

Project Manager, Zach Young presented. Discussion regarding applications submitted for FFY 2028 Surface Transportation Block Grant Program (STBG) funding. Report and discussion only.

7. **FFY 2028 Surface Transportation Block Grant Transportation Alternatives Program Applications**

Senior Planner, Carl Saxon presented. Discussion regarding applications submitted for FFY 2028 Surface Transportation Block Grant Transportation Alternatives Program (STBG-TAP) funding.

Report and discussion only.

8. **Fiscal Year 2025 Unified Planning Work Program and Budget Development**
Interim Director, Dylan Mullenix presented. Discussion of the process to develop the next work program and budget.
Report and discussion only.
9. **DC List**
Public Affairs Manager, Gunnar Olson presented. Development of DC List and request for information from members.
Report and discussion only.
10. **Director Report**
Interim Executive Director, Dylan Mullenix presented an update on MPO activities. He will continue to set up meetings with all communities. Discussion regarding two House Bills, HF 2145 regarding the Purple Heart Highway and HF 591 regarding Midwest Interstate Passenger Rail Compact. Discussion of March meetings to be held on March 7 with Executive Committee meeting at 3:00 p.m. and Policy meeting at 4:00 p.m. He also thanked Bob Andeweg and Ted Weaver for their service to the Executive Committee. Chair Andeweg thanked Dylan and the staff.
11. **Non-Action Items**
Public Affairs Manager, Gunnar Olson advised of a new mailing list procedure for the primary committees. New emails for each committee have been set up for staff or member use.
12. **Next Meeting Date**
March 7, 2024, beginning at 3:00 p.m.
13. **Adjournment**
Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:04 p.m.