

Meeting Minutes
Policy Committee Meeting
Des Moines Area Metropolitan Planning Organization (MPO)
4:00 p.m., February 15, 2024

The MPO held a Policy hybrid in-person/ virtual meeting at 4:00 p.m., February 15, 2024. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on February 9, 2024. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Mark Holm | City of Ankeny
David Jones | City of Ankeny
Ruth Randleman | City of Carlisle
Kathie Hungerford | City of Cumming**
Amanda Wanke | DART
Connie Boesen | City of Des Moines
Chris Coleman | City of Des Moines
Joe Gatto | City of Des Moines
Josh Mandelbaum | City of Des Moines
Carl Voss | City of Des Moines
Len Murray | City of Pleasant Hill
Jeff Walters | Polk City
Steve van Oort | Polk County
Robert Andeweg | City of Urbandale
Mark Snell | Warren County
Courtney Clarke | City of Waukee
Matt McKinney | City of West Des Moines
Tom Hadden | City of West Des Moines
Mike Jones | City of Windsor Heights
Shelby Ebel | IDOT *

MPO Representatives Absent

Dean O'Connor | City of Altoona
Doug Elrod | City of Bondurant
Ted Weaver | City of Clive
Mark Hanson | Dallas County
Colton Fors | City of Elkhart**
Scott Mikkelsen | City of Grimes
Stephanie Erickson | City of Indianola**
Jim Evans | City of Johnston

Ryan Marquardt | Madison County**
Brian Baker | City of Norwalk
Julia Castillo | HIRTA*
Tammi Dillavou | City of Mitchellville
Tom Hockensmith | Polk County
Travis Brott | Van Meter**
Kevin Foley | Des Moines International Airport*
Johnnie Gibson | FHWA*
Daniel Nguyen | FTA*
Eva Steinman | FTA*
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representative

Others Present:

Clifford Leonard | Public
Cassandra Hall | 2 The Top
Diana Deibler | Deibler & Company

MPO Staff Present:

Scott Brennan | MPO General Counsel
Dylan Mullenix | Interim Executive Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Gunnar Olson | Public Affairs Manager
Tracey Deckard | Office Manager
Carl Saxon | Senior Planner
Rhonda Miller | Accountant

1. Call To Order

Chair Andeweg recognized a quorum and called the February Policy Meeting to order at 4:03 p.m.

2. Approval of Agenda

MOTION: A motion was made by Gatto and seconded by Holm to approve the Des Moines Area Metropolitan Planning Organization February 15, 2024, meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made by Gatto and seconded by O'Connor to approve the Des Moines Area Metropolitan Planning Organization February 15, 2024; meeting minutes as amended.

MOTION CARRIED UNANIMOUSLY

4. Approval of the Financial Statement

MOTION: A motion was made by Gatto and seconded by Holm to approve the Des Moines Area Metropolitan Planning Organization February Financial Statement.

MOTION CARRIED UNANIMOUSLY

5. Public Comment- none

6. Election of Calendar Year 2024 Officers

Chair, Bob Andeweg presented. Recommend approval of the Nominating Committees' recommendation of CY

2024 Officers: Mark Holm, Chair

Jeff Walters, Vice-Chair

Connie Boesen, Secretary/Treasurer

MOTION: A motion was made by Gatto and seconded by Hadden to approve the CY 2024 Officers.

MOTION CARRIED UNANIMOUSLY

7. March 2024 Meeting Dates

Nominating Committee member Dean O'Connor presented. Recommend amending the March 7, 2024, Executive Committee time from 11:30 a.m. to 3:00 p.m. and scheduling a special Policy Meeting on March 7, 2024, at 4:00 p.m.

MOTION: A motion was made by O'Connor and seconded by Boesen to approve amending the March 7, 2024, Executive Committee time from 11:30 a.m. to 3:00 p.m. and scheduling a special Policy Meeting on March 7, 2024, at 4:00 p.m.

MOTION CARRIED UNANIMOUSLY

8. Iowa DOT 2020-2024 Safety Performance Targets (PM1)

Senior Planner, Zhi Chen presented. Recommend approving the Iowa DOT's 2020-2024 safety performance targets.

MOTION: A motion was made by O'Connor and seconded by Gatto to approve the Iowa DOT's 2020-2024 safety performance targets.

MOTION CARRIED UNANIMOUSLY

9. Closed Session to Discuss Personnel Matters

MOTION: A motion was made by Gatto and seconded by O'Connor to approve entering a closed session to discuss personnel matters.

MOTION CARRIED UNANIMOUSLY

Entered closed session at 4:09 p.m.

Closed session ended at 4:45 p.m.

10. Action in Public Session Related to Personnel Matters

Chair, Bob Andeweg reported that Dylan Mullenix will be offered the Executive Director position at the MPO.

MOTION: A motion was made by Jones and seconded by Snell to approve offering the Executive Director position to Dylan Mullenix.

MOTION CARRIED UNANIMOUSLY

11. Other Non-Action Items of Interest to the Committee

Public Affairs Manager, Gunnar Olson advised that information regarding STBG, the Work Program and the DC List were not included on the agenda due to other personnel action needed. He will provide a meeting update email with those items referenced.

12. Next Meeting Date- Special Policy Meeting-March 7, 2024, at the MPO offices at 4:00 p.m.

13. Adjournment

Hearing no objection to the contrary, The Chair adjourned the meeting at 4:47 p.m.