

February 2024
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the January 18, 2024, MPO Policy Committee meeting minutes.

BACKGROUND:

The minutes of the January 18, 2024, MPO Policy Committee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the January 18, 2024, MPO Executive Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

February 2024
Item No. 4

ISSUE: January Financial Statement

REPORT and VOTE: Consider receiving and filing the January Financial Statement.

BACKGROUND:

The January 2024 Financial Statement consists of documents at the following links:

- [Statement of Financial Position](#)
- [Budget vs. Actuals](#)
- [Transaction List by Vendor](#)
- [Credit Card Transactions](#)
- [Water Trails Account Balance Detail](#)
- [Water Trails DOT Grant Fund Balance](#)

The Finance Subcommittee and the Executive Committee both reviewed and approved the financial statement at their February meetings.

RECOMMENDATIONS:

Recommend approval of the January Financial Statement.

STAFF CONTACT:

Rhonda Miller, rmiller@dmampo.org;
(515) 334-0075

February 2024
Item No. 5

ISSUE: Public Comment of MPO Actions

PUBLIC COMMENT: Opportunity for public comment on actions taken by the MPO Policy Committee.

BACKGROUND:

The MPO's *Public Participation Plan* provides an opportunity for the public to comment on items on the agenda.

RECOMMENDATION:

None. Public comment only.

STAFF CONTACTS:

Gunnar Olson, golson@dmampo.org;
(515) 334-0075

February 2024
Item No. 6

ISSUE: Election of Calendar Year 2024 Officers

VOTE: Consider approval of the Nominating Committee’s recommendation for Calendar Year (CY) 2024 officer positions.

BACKGROUND:

MPO Chair Bob Andeweg appointed Dean O’Connor, Ruth Randleman, and Ted Weaver to serve on the annual Nominating Committee to prepare a slate of candidates for the election of MPO officers.

The Nomination Committee has recommended the following:

Mark Holm, City of Ankeny - Chair
Jeff Walters, City of Polk City – Vice-Chair
Connie Boesen, City of Des Moines – Secretary/Treasurer

The Nominating Committee presented their recommendations at the February 7, 2024, Executive Committee meeting; the Executive Committee recommended approval of the slate of officers. The Nominating Committee will present their recommendations at the February 15, 2024, Policy Committee meeting for final approval. Other nominations may be made at those times. The CY 2024 officers will assume their responsibilities beginning in March 2024.

RECOMMENDATION:

Approve the Nominating Committee’s recommended slate of Calendar Year 2024 officers.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

February 2024
Item No. 7

ISSUE: March 2024 Meeting Dates

VOTE: Consider amending the March Executive Committee meeting time and setting a special Policy Committee date for March 7, 2024.

BACKGROUND:

The MPO Policy Committee approved its Calendar Year 2024 meeting schedule at its November 2023 meeting. Due to spring break schedules, the March Executive Committee meeting was moved up one week to March 7th at 11:30 am. No Policy Committee meeting was scheduled for March, as usual.

It is anticipated that a special Policy Committee meeting will be needed in March to approve both the next Executive Director's contract and the draft *Fiscal Year 2025 Unified Planning Work Program* and budget. To avoid scheduling meetings over spring break, the MPO staff and the Executive Committee propose moving the March 7 Executive Committee meeting from 11:30 a.m. to 3 pm, after which the Policy Committee would meet at 4 pm.

RECOMMENDATION:

Recommend amending the March 7, 2024, Executive Committee meeting time from 11:30 a.m. to 3 p.m., and scheduling a special Policy Committee meeting for March 7, 2024, at 4 p.m.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org;
(515) 334-0075.

February 2024
Item No. 8

ISSUE: Iowa DOT 2020-2024 Safety Performance Targets (PM1)

REPORT and VOTE: Consider approval of the Iowa DOT’s 2020-2024 safety performance targets.

BACKGROUND:

Each year, as part of the Federal Highway Administration’s (FHWA) Highway Safety Improvement Program (HSIP), MPOs can either (1) support their state department of transportation’s (DOT) safety targets or (2) establish their own safety targets for their planning area. In August 2023, the Iowa DOT established statewide safety performance targets for the 2020-2024 period. The Des Moines Area MPO has 180 days, or until February 27, 2024, to either support the Iowa DOT’s statewide targets or set its own regional targets. There are no penalties for MPOs that do not meet or make significant progress towards the safety performance targets.

[An Iowa DOT memo summarizing their targets and target setting methodology is available on the MPO website \(click to access\).](#)

For the previous performance reporting period, the Des Moines Area MPO adopted the Iowa DOT’s statewide safety performance targets.

Iowa DOT’s 2020-2024 Safety Performance Targets

Performance Measure	Five-year Rolling Averages	
	2018-2022 Baseline	2020-2024 Target
Number of Fatalities	338.6	352.6
Fatality Rate*	1.036	1.080
Number of Serious Injuries	1,363.2	1,419.8
Serious Injury Rate*	4.166	4.344
Non-Motorized Fatalities and Serious Injuries	136.4	138.2

**Rates are per 100 million vehicle miles traveled (VMT)*

The MPO Transportation Technical Committee reviewed the safety performance targets at its February meeting and recommended approval.

RECOMMENDATIONS:

Recommend approval of the Iowa DOT’s 2020-2024 safety performance targets.

STAFF CONTACT:

Zhi Chen, zchen@dmampo.org;
(515) 334-0075