

## MEETING MINUTES

### Des Moines Area Metropolitan Planning Organization Transportation Technical Committee 9:30 a.m., Thursday, April 1, 2024

The MPO TTC held a virtual meeting at 9:30 a.m., April 1, 2024. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on March 29, 2024.

#### **Representatives Present:**

John Dostart | City of Altoona  
Amy Quartell | City of Ankeny  
Mark Mueller | City of Ankeny  
John Horton | City of Bondurant  
Mitch Holtz | City of Carlisle  
Jeff May | City of Clive  
John A Davis | City of Des Moines  
Steve Naber | City of Des Moines  
Mike Ludwig | City of Des Moines  
Luis Montoya | DART  
Matt Ahrens | City of Grimes  
Dave Wilwerding | City of Johnston  
Matt Greiner | City of Johnston  
Madeline Sturms | City of Pleasant Hill  
Mike Schulte | City of Polk City  
Aaron Putnam | Polk County  
John Larson | City of Urbandale  
Tim Hill | Warren County  
Rudy Koester | City of Waukee  
Eric Petersen | City of West Des Moines  
Shelby Ebel | Iowa DOT

#### **Representatives Absent:**

Rita Connor | City of Cumming\*\*  
Murray McConnell | Dallas County  
Angie Schaffer | City of Elkhart\*\*  
Charlie Dissell | City of Indianola\*\*  
Luke Parris | City of Norwalk  
Ryan Marquardt | Madison County  
Paul Green | City of Mitchellville  
Dave Herman | City of Van Meter\*\*  
Karen Marren | City of West Des Moines  
Justin Ernst | City of Windsor Heights  
Bryan Belt | DSM International Airport \*  
Julia Castillo | HIRTA  
Darla Hugaboom | FHWA\*  
Gerri Doyle | Federal Transit Administration\*  
\* Non-Voting, Advisory Representative  
\*\* Non-Voting, Associate Representative

#### **Staff Present:**

Dylan Mullenix | Executive Director  
Gunnar Olson | Public Affairs Manager  
Tracey Deckard | Office Manager  
Zhi Chen | Senior Planner  
Carl Saxon | Senior Planner  
Zach Young | Project Manager

#### **Others Present**

Stephanie Oppel | ICON  
Monica Converse | ICON  
Mitzi Alex | Toole Design  
Carol Maher | Toole Design  
Omar Peters | Toole Design  
Tariq Shahadah | Toole Design  
Josh Palic | FHU  
Allison van Pelt | Polk County  
Gabe Nelson | Snyder

1. **Call to Order**  
TTC Chair recognized a quorum and called the April 1, 2024, meeting to order at 9:32 a.m.
2. **Approval of Agenda**  
**MOTION:** A motion was made by Koester and seconded by Sturms to approve the MPO TTC's meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
3. **Approval of Meeting Minutes**  
**MOTION:** A motion was made by Mueller and seconded by Koester to approve the MPO TTC March meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**
4. **Presentation: Water Trails Update**  
Staff from ICON presented an update. Report only.
5. **Comprehensive Safety Action Plan Update**  
Representative from Toole Design Group provided an update on Safe Streets and Road for All (SS4A) grant. Report only.
6. **Carbon Reduction Program Funding Recommendation**  
Senior Planner Carl Saxon presented. Staff discussed possibility of awarding Carbon Reduction Program (CRP) funding to cover the projects submitted as part of the Charging and Fueling Infrastructure Grant. Discussion ensued and many questions were asked with several representatives expressing desire to not use CRP funds on electric vehicle charging infrastructure. The chair requested that staff get additional information and answers to the various questions. No vote was taken.
7. **Pavement Condition Data Collection**  
Executive Director, Dylan Mullenix presented. Recommend to the Funding Subcommittee to use STBG funding to pay for pavement data.  
**MOTION:** A motion was made by Davis and seconded by Mueller to approve using STBG funds to pay for pavement data.  
**MOTION CARRIED UNANIMOUSLY**
8. **FFY 2025-2028 Transportation Improvement Program Development**  
Project Manager- Zach Young presented. Report on the process to develop the Federal Fiscal Years 2025-2028 Transportation Improvement Program. Report and discussion only.
9. **Active Transportation Infrastructure Investment Program**  
Senior Planner, Carl Saxon presented. Report and discussion on a Notice of Funding Opportunity for the Active Transportation Infrastructure Investment Program (ATIIP). Report and discussion only.
10. **Upcoming Events**  
Senior Planner, Zhi Chen provided a report on upcoming events of regional interest. Information only.
11. **Other Non-Action Items of Interest to the Committee**  
Senior Planner, Zhi Chen advised of a research opportunity regarding validation of traffic volumes.
12. **Next Meeting Date**  
The next meeting will be held at 9:30 a.m., on Thursday, May 2, 2024.

**13. Adjournment**

The MPO TTC's April 1, 2024, meeting was adjourned at 10:41 a.m.