

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization Transportation Technical Committee 9:30 a.m., Thursday, May 2, 2024

The MPO TTC held a virtual meeting at 9:30 a.m., May 2, 2024. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on March 29, 2024.

Representatives Present:

Amy Quartell | City of Ankeny
Mark Mueller | City of Ankeny
John Horton | City of Bondurant
Mitch Holtz | City of Carlisle
Jeff May | City of Clive
Al Miller | Dallas County
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Luis Montoya | DART
Matt Ahrens | City of Grimes
Matt Greiner | City of Johnston
Rose Schroder | City of Pleasant Hill
Aaron Putnam | Polk County
John Larson | City of Urbandale
Tim Hill | Warren County
Rudy Koester | City of Waukee
Eric Petersen | City of West Des Moines
Karen Marren | City of West Des Moines
Dakin Schultz | FHWA*
Julia Castillo | HIRTA

Representatives Absent:

John Dostart | City of Altoona
Rita Connor | City of Cumming**
Mike Ludwig | City of Des Moines
Angie Schaffer | City of Elkhart**
Charlie Dissell | City of Indianola**
Dave Wilwerding | City of Johnston
Luke Parris | City of Norwalk
Ryan Marquardt | Madison County
Paul Green | City of Mitchellville
Mike Schulte | City of Polk City
Dave Herman | City of Van Meter**
Justin Ernst | City of Windsor Heights
Shelby Ebel | Iowa DOT
Bryan Belt | DSM International Airport *
Gerri Doyle | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:

Dylan Mullenix | Executive Director
Gunnar Olson | Public Affairs Manager
Tracey Deckard | Office Manager
Zhi Chen | Senior Planner
Carl Saxon | Senior Planner
Zach Young | Project Manager

Others Present

Matt Myers | City of Ankeny
Tony Filippini | DART
Carol Maher | Public
Andrea White | IDO

1. **Call to Order**
TTC Chair did not recognize quorum and began the meeting at 9:34 with Item #4, Presentation: Polk County Updates. Bret VandeLune presented. A quorum was recognized at 9:35.
2. **Approval of Agenda**
MOTION: A motion was made by Naber and seconded by Koester to approve the MPO TTC's meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
Carol Maher advised that she attended the meeting last month as a member of the public and not a representative of Toole Design as indicated in the meeting minutes.
MOTION: A motion was made by Nabor and seconded by Koester to approve the MPO TTC March meeting minutes as amended.
MOTION CARRIED UNANIMOUSLY
4. **Presentation: Water Trails Update**
Item moved to beginning of the meeting. Report only.
5. **FY 2025 Unified Planning Work Program & Budget (UPWP)**
MOTION: A motion was made by Koester, seconded by May to approve the final FY 2025 UPWP
MOTION CARRIED UNANIMOUSLY
6. **Mobilizing Tomorrow Update**
Project Manager, Zach Young presented an update on the development of Mobilizing Tomorrow, the MPO's long-range transportation plan. Report and discussion only.
7. **Carbon Reduction Program Funding Process**
Project Manager, Zach Young presented. Andrea White, Statewide Planning Coordinator with the Iowa DOT's Systems Planning Bureau provided guidance from FHWA regarding CRP funds. Koester recommended that a CRP subcommittee be formed. Mike Ludwig from Des Moines and the City of Pleasant Hill volunteered to serve on the Carbon Reduction Program Subcommittee. The chair encouraged others to contact the MPO staff if interested in serving on the subcommittee.
8. **Available Funding Opportunities**
Project Manager- Zach Young presented. Summary of funding opportunities available to member governments. Report and discussion only.
9. **Upcoming Events**
Senior Planner, Zhi Chen provided a report on upcoming events of regional interest. Information only.
10. **Other Non-Action Items of Interest to the Committee**
Senior Planner, Zhi Chen discussed the Iowa DOT State Rail Plan Survey;
Executive Director, Dylan Mullenix asked the board members to advise Zhi Chen the name(s) of their staff members who should be registered for StreetLight Data training.
Public Affairs Manager, Gunnar Olson, advised members of the availability of temporary curbs at the MPO office.
11. **Next Meeting Date**
The next meeting will be held at 9:30 a.m., on Thursday, June 6, 2024.
12. **Adjournment**
The MPO TTC's May 2, 2024, meeting was adjourned at 10:26 a.m.