

MEETING MINUTES
 Des Moines Area Metropolitan Planning Organization (MPO)
 EXECUTIVE COMMITTEE
 11:30 a.m. Wednesday, June 12, 2024
 Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on June 12, 2024, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on June 7, 2024. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

EXECUTIVE MEMBERS PRESENT:	PRESENT	ABSENT
Mark Holm, Chair City of Ankeny	X	
Jeff Walters, Vice Chair City of Polk City	X	
Connie Boesen, Sec/Treasurer City of Des Moines		X
Doug Elrod City of Bondurant		X
Joe Gatto City of Des Moines	X	
Len Murray City of Pleasant Hill	X	
Jeff Walters City of Polk City	X	
Steve VanOort Polk County		X
Bob Andeweg City of Urbandale	X	
Matthew McKinney City of West Des Moines	X	
Courtney Clarke City of Waukee	X	
Mike Jones City of Windsor Heights	X	
Shelby Ebel IDOT	X	
STAFF PRESENT:		
Dylan Mullenix Executive Director	X	
Zach Young Project Manager	X	
Zhi Chen Senior Planner	X	
Carl Saxon Senior Planner	X	
Gunnar Olson Public Affairs Manager	X	
Tracey Deckard Office Manager	X	
Rhonda Miller Accountant	X	
Scott Brennan Legal Counsel	X	
Joshua Squires Intern	X	

OTHERS PRESENT:	INTEREST/REPRESENTING
Clifford Leonard	Public

1. **Call to Order**
 MPO Chair Mark Holm called the June 12, 2024, meeting to order at 11:29 a.m. A quorum was present.

2. **Approval of Agenda**
MOTION: A motion was made by Gatto and seconded by McKinney to approve the June 12,

2024, Des Moines Area MPO Executive Committee meeting agenda.

MOTION CARRIED

3. **Approval of Meeting Minutes**

Recommend approval of the April 10, 2024, meeting minutes.

MOTION: A motion was made by Jones and seconded by Gatto to approve the April 10, 2024, meeting minutes.

MOTION CARRIED

[Bob Andeweg joins meeting 11:31 a.m.]

4. **Approval of May Financial Statement**

Recommend approval of the May Financial Statement.

MOTION: A motion was made by Murray and seconded by Walters to approve the May Financial Statement.

MOTION CARRIED

5. **MPO Investment Policy**

Executive Director, Dylan Mullenix presented. Recommend reaffirming the MPO's existing investment policy for FY 2025.

MOTION: A Motion was made by Gatto and seconded by Jones to reaffirm the current MPO Investment Policy for FY 2025.

MOTION CARRIED

6. **FFY 2024-2027 Transportation Improvement Program Amendments**

Project Manager, Zach Young presented. Recommend approval of the proposed Federal Fiscal Year 2024-2027 Transportation Improvement Program amendments from DART. Discussion ensued.

MOTION: A Motion was made by Gatto and seconded by McKinney to approve the Federal Fiscal Year 2024-2027 Transportation Improvement Program amendments from DART.

MOTION CARRIED

7. **Draft FFY 2025-2028 Transportation Improvement Program**

Project Manager, Zach Young presented. Recommend approval of draft Federal Fiscal Years 2025-2028 Transportation Improvement Program and forward to Iowa DOT for review.

MOTION: Motion made by Andeweg and seconded by Walters to approve the draft Federal Fiscal Years 2025-2028 Transportation Improvement Program and forward to Iowa DOT for review.

MOTION CARRIED

8. **Downtown Water Trails Change Orders**

Project Manager, Zach Young presented. Recommend approval of the Change Order #2 to the Scott Avenue Dam Mitigation project and Change Order #1 to the Harried Street Project. Discussion ensued.

MOTION: A Motion was made by Murray and seconded by Jones to approve the Change Order #2 to the Scott Avenue Dam Mitigation project and Change Order #1 to the Harried Street Project.

MOTION CARRIED McKINNEY ABSTAINED.

9. **Self-Certification**

Executive Director, Dylan Mullenix presented. Recommend approval of the MPO's Self-Certification of compliance with Federal Requirements.

MOTION: A Motion was made by Gatto and seconded by McKinney to approve the MPO's Self-Certification of compliance with Federal Requirements.

MOTION CARRIED

10. **US DOT Discretionary Grant Program Applications**

Senior Planner, Carl Saxon presented. Recommend approval of MPO staff submitting applications for the CFI Discretionary Grant Program and the active Transportation Infrastructure and Investment Program.

MOTION: A Motion was made by Murray and seconded by Walters to approve MPO staff submitting applications for the CFI Discretionary Grant Program and the active Transportation Infrastructure and Investment Program.

MOTION CARRIED

11. **Non-Action Items**

Cass Hall will present to the Policy Committee. Shelby Ebel of the Iowa DOT discussed the Safety Action Plan.

12. **Next Meeting Date**

July 17, 2024, beginning at 11:30 a.m.

13. **Adjournment**

Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 11:51 p.m.