

**AMENDED AND SUBSTITUTED MEETING MINUTES**  
**Des Moines Area Metropolitan Planning Organization Transportation Technical Committee**  
**9:30 a.m., Thursday, August 1, 2024**

The MPO TTC held a virtual meeting at 9:30 a.m., August 1, 2024. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on July 26, 2024.

**Representatives Present:**

John Dostart | City of Altoona  
Amy Quartell | City of Ankeny  
John Horton | City of Bondurant  
Mitch Holtz | City of Carlisle  
Jeff May | City of Clive  
Rita Connor | City of Cumming\*\*  
Al Miller | Dallas County  
John A Davis | City of Des Moines  
Steve Naber | City of Des Moines  
Mike Ludwig | City of Des Moines  
Luis Montoya | DART  
Luke Parris | City of Norwalk  
Matt Ahrens | City of Grimes  
Dave Wilwerding | City of Johnston  
Ryan Marquardt | Madison County\*\*  
Madeline Sturms | City of Pleasant Hill  
Aaron Putnam | Polk County  
John Larson | City of Urbandale  
Tim Hill | Warren County  
Rudy Koester | City of Waukee  
Karen Marren | City of West Des Moines  
Justin Ernst | City of Windsor Heights  
Shelby Ebel | Iowa DOT\*  
Julia Castillo | HIRTA\*  
Dakin Schultz | FHWA\*  
Sean Litteral | FHWA\*

**Representatives Absent:**

Mark Mueller | City of Ankeny  
Angie Schaffer | City of Elkhart\*\*  
Charlie Dissell | City of Indianola\*\*  
Paul Green | City of Mitchellville  
Mike Schulte | City of Polk City  
Dave Herman | City of Van Meter\*\*  
Eric Petersen | City of West Des Moines  
Bryan Belt | DSM International Airport \*  
Gerri Doyle | Federal Transit Administration\*  
\* Non-Voting, Advisory Representative  
\*\* Non-Voting, Associate Representative

**Staff Present:**

Dylan Mullenix | Executive Director  
Gunnar Olson | Public Affairs Manager  
Zhi Chen | Senior Planner  
Carl Saxon | Senior Planner  
Zach Young | Project Manager  
Addison Williamson | Associate Planner  
Josh Squires | Intern

**Others Present**

Jim Dickinson | City of West Des Moines  
Mark Law | Snyder & Associates  
Mitzi Alex | Toole Design Group  
Greg Youelli | FHU

1. **Call to Order**  
TTC Chair recognized a quorum and called the meeting to order at 9:30 a.m.
2. **Approval of Agenda**  
**MOTION:** A motion was made by Mueller and seconded by Koester to approve the MPO TTC's meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
3. **Approval of Meeting Minutes**  
**MOTION:** A motion was made by Dostart and seconded by Koester to approve the MPO TTC July meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**
4. **Presentation: Comprehensive Safety Action Plan**  
Representatives from Toole Design presented a report on the region's Comprehensive Safety Action Plan. Report and discussion only.
5. **Presentation: Water Trails BUILD Grant Update**  
Project Manager, Zach Young and Snyder and Associates provided an update on the progress being made on the downtown water trails project. Report and discussion only.
6. **MPO Population Adjustments and Joint Resolution with CIRTPA**  
Senior Planner, Zhi Chen presented. Recommend approval of the population adjustments and joint resolution with CIRTPA.  
**MOTION:** A motion was made by Koester and seconded by Dostart to approve the population adjustments and joint resolution with CIRTPA.  
**MOTION CARRIED UNANIMOUSLY**
7. **Transportation Capital Improvement Program Update**  
Intern Josh Squires presented. Update on the development of the region's Transportation Capital Improvement Program (TCIP). Recommend approval to receive and file. Discussion ensued. No vote taken. Hold for additional information and bring forward next month.
8. **Carbon Reduction Program Funding Process**  
Program Manager, Zach Young presented an update on the draft process to award the remaining Carbon Reduction Program (CRP) funding to reduce Transportation related emissions; recommend approval. Discussion ensued.  
**MOTION:** A motion was made by Koester and seconded by Mueller to approve proposed process and timeline.  
**MOTION CARRIED. STURMS OF PLEASANT HILL DISSENTED.**
9. **FY 2026 Iowa Clean Air Attainment Program Pre-Applications**  
Program Manager, Zach Young presented. Report on Federal Fiscal Year 2026 Iowa Clean Air Attainment Program applications. Report and discussion only.
10. **Upcoming Events**  
Senior Planner, Zhi Chen provided a report on upcoming events of regional interest. Information only.
11. **Other Non-Action Items of Interest to the Committee**  
Discussion regarding the update of Title VI and LRTP reminder.
12. **Next Meeting Date**  
The next meeting will be held at 9:30 a.m., on Thursday, September 5, 2024,

**13. Adjournment**

The MPO TTC's August 1, 2024, meeting was adjourned at 10:45 a.m.