

NOTICE OF MEETING

**Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee**

—
9:30 a.m., September 5, 2024

Virtual Meeting

OR Dial 1-312-626-6799, Meeting ID: 890 559 757 21

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TENTATIVE AGENDA

- 1. CALL TO ORDER**
- 2. VOTE:** Approval of Agenda
- 3. VOTE:** Approval of August Meeting Minutes Page 2
- 4. REPORT AND VOTE:** Title VI Documentation Page 6
- 5. REPORT AND VOTE:** FY 2026 Iowa Clean Air Attainment Program Pre-Applications Page 7
- 6. REPORT and VOTE:** Transportation Capital Improvement Program Page 8
- 7. REPORT AND VOTE:** FFY 2025-2028 Transportation Improvement Program Amendments Page 9
- 8. REPORT:** *Mobilizing Tomorrow* Draft Chapters Page 10
- 9. REPORT:** Upcoming Events Page 11
- 10. OTHER NON-ACTION ITEMS OF INTEREST TO THE COMMITTEE**
- 11. NEXT MEETING DATE:** 9:30 a.m. October 3, 2024

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmampo.org/title-vi/ or call 515-334-0075.

September 2024
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the August 7, 2024, MPO Transportation Technical Committee meeting minutes.

BACKGROUND:

The minutes of the August 7, 2024, MPO Transportation Technical Committee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the August 7, 2024, MPO Transportation Technical Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization Transportation Technical Committee 9:30 a.m., Thursday, August 1, 2024

The MPO TTC held a virtual meeting at 9:30 a.m., August 1, 2024. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on July 26, 2024.

Representatives Present:

John Dostart | City of Altoona
Amy Quartell | City of Ankeny
John Horton | City of Bondurant
Mitch Holtz | City of Carlisle
Jeff May | City of Clive
Rita Connor | City of Cumming**
Al Miller | Dallas County
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Mike Ludwig | City of Des Moines
Luis Montoya | DART
Luke Parris | City of Norwalk
Matt Ahrens | City of Grimes
Dave Wilwerding | City of Johnston
Ryan Marquardt | Madison County**
Madeline Sturms | City of Pleasant Hill
Aaron Putnam | Polk County
John Larson | City of Urbandale
Tim Hill | Warren County
Rudy Koester | City of Waukee
Karen Marren | City of West Des Moines
Justin Ernst | City of Windsor Heights
Shelby Ebel | Iowa DOT*
Julia Castillo | HIRTA*
Dakin Schultz | FHWA*
Sean Litteral | FHWA*

Representatives Absent:

Mark Mueller | City of Ankeny
Angie Schaffer | City of Elkhart**
Charlie Dissell | City of Indianola**
Paul Green | City of Mitchellville
Mike Schulte | City of Polk City
Dave Herman | City of Van Meter**
Eric Petersen | City of West Des Moines
Bryan Belt | DSM International Airport *
Gerri Doyle | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:

Dylan Mullenix | Executive Director
Gunnar Olson | Public Affairs Manager
Zhi Chen | Senior Planner
Carl Saxon | Senior Planner
Zach Young | Project Manager
Addison Williamson | Associate Planner
Josh Squires | Intern

Others Present

Jim Dickinson | City of West Des Moines
Mark Law | Snyder & Associates
Mitzi Alex | Toole Design Group
Greg Youelli | FHU

1. **Call to Order**
TTC Chair recognized a quorum and called the meeting to order at 9:30 a.m.
2. **Approval of Agenda**
MOTION: A motion was made by Mueller and seconded by Koester to approve the MPO TTC's meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
MOTION: A motion was made by Dostart and seconded by Koester to approve the MPO TTC July meeting minutes.
MOTION CARRIED UNANIMOUSLY
4. **Presentation: Comprehensive Safety Action Plan**
Representatives from Toole Design presented a report on the region's Comprehensive Safety Action Plan. Report and discussion only.
5. **Presentation: Water Trails BUILD Grant Update**
Project Manager, Zach Young and Snyder and Associates provided an update on the progress being made on the downtown water trails project. Report and discussion only.
6. **MPO Population Adjustments and Joint Resolution with CIRTPA**
Senior Planner, Zhi Chen presented. Recommend approval of the population adjustments and joint resolution with CIRTPA.
MOTION: A motion was made by Koester and seconded by Dostart to approve the population adjustments and joint resolution with CIRTPA.
MOTION CARRIED UNANIMOUSLY
7. **Transportation Capital Improvement Program Update**
Intern, Josh Squires presented. Update on the development of the region's Transportation Capital Improvement Program (TCIP). Recommend approval to receive and file.
MOTION: A motion was made by Koester and seconded by Dostart to approve the Transportation Capital Improvement Program.
MOTION CARRIED.
8. **Carbon Reduction Program Funding Process**
Program Manager, Zach Young presented an update on the draft process to award the remaining Carbon Reduction Program (CRP) funding to reduce Transportation related emissions; recommend approval. Discussion ensued.
MOTION: A motion was made by Koester and seconded by Mueller to approve proposed process and timeline.
MOTION CARRIED. STURMS OF PLEASANT HILL DISSENTED.
9. **FY 2026 Iowa Clean Air Attainment Program Pre-Applications**
Program Manager, Zach Young presented. Report on Federal Fiscal Year 2026 Iowa Clean Air Attainment Program applications. Report and discussion only.
10. **Upcoming Events**
Senior Planner, Zhi Chen provided a report on upcoming events of regional interest. Information only.
11. **Other Non-Action Items of Interest to the Committee**
Discussion regarding the update of Title VI and LRTP reminder.

12. Next Meeting Date

The next meeting will be held at 9:30 a.m., on Thursday, September 5, 2024,

13. Adjournment

The MPO TTC's August 1, 2024, meeting was adjourned at 10:45 a.m.

September 2024
Item No. 4

ISSUE: Title VI Documentation

REPORT and VOTE: Consider approval of updated Title VI Documentation.

BACKGROUND:

The Des Moines Area MPO is required to comply with Title VI of the Civil Rights Act of 1964 and regularly documents its assurances that no person shall on the grounds of race, color, national origin, gender, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance.

Updated Title VI documentation is required every three years, and 2021 was the last year the MPO updated its Title VI documentation. Over the past two months, staff has been reviewing the demographic profile of the expanded MPO planning boundary, updating its Environmental Justice Areas and Language Assistance Program, and updating its Title VI documentation for the Federal Highway Administration and the Federal Transit Administration. Here are the draft documents:

[Title VI Documentation – FHWA](#)

[Title VI Documentation – FTA](#)

The MPO began soliciting public feedback on the documents starting August 20 and will continue to collect comments through September 4. No comments had been received at the time of assembling the agenda.

RECOMMENDATIONS:

Recommend approval of the updated Title VI Documentation.

STAFF CONTACTS:

Gunnar Olson, golson@dmampo.org

(515) 334-0075

September 2024
Item No. 5

ISSUE: FY 2026 Iowa Clean Air Attainment Program Pre-Applications

REPORT and VOTE: Consider approval of the Federal Fiscal Year 2026 Iowa Clean Air Attainment Program applications.

BACKGROUND:

Pre-applications for Federal Fiscal Year 2026 Iowa Clean Air Attainment Program pre-applications were due on July 31, 2024.

The MPO received pre-applications for the following projects:

- Des Moines – SE 14th Street Adaptive Signal Control – \$2,075,000
- Urbandale/Clive – I-35/80 and US 6 Interchange – \$2,500,000

Staff has reviewed the pre-applications and can confirm that these projects are consistent with *Mobilizing Tomorrow*, the MPO's long-range transportation plan.

Following approval at the MPO Policy Committee meeting, staff will forward resolutions to the project sponsors to include in their applications to the Iowa DOT. Applications are due October 1, 2024.

RECOMMENDATION:

Recommend approval of the FY 2026 Iowa Clean Air Attainment Program applications.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org
(515) 334-0075

September 2024
Item No. 6

ISSUE: Transportation Capital Improvement Program Update

REPORT and VOTE: Consider approval of the Transportation Capital Improvement Program (TCIP).

BACKGROUND:

Staff presented a draft Transportation Capital Improvement Program to the Transportation Technical Committee at its previous meeting in August and took representatives' feedback. Staff has revised the TCIP based on committee feedback and will present it at the September meeting.

The draft TCIP is available for review at dmampo.org/plan/transportation-capital-improvement-program.

RECOMMENDATION:

Recommend approval of Transportation Capital Improvement Program (TCIP).

STAFF CONTACTS:

Josh Squires, jsquires@dmampo.org
(515) 334-0075

September 2024
Item No. 7

ISSUE: FFY 2025-2028 Transportation Improvement Program Amendments

REPORT and VOTE: Consider approval of the amendments to *Federal Fiscal Year 2025-2028 Transportation Improvement Program*.

BACKGROUND:

Altoona and the Iowa Department of Transportation (DOT) have requested the following amendments to the *FFY 2025-2028 Transportation Improvement Program*:

Sponsor: Altoona
Project: ITS Master Plan (52922)
Federal Aid Amount: \$75,888
Total Cost: \$94,860
Type of Funding: ICAAP
Change: Roll from FFY 2024 to FFY 2025

Sponsor: Iowa DOT
Project: US 69: 1st Street to NE 18th Street in Ankeny (55769)
Total Cost: \$1,750,000
Type of Funding: NHPP
Change: Add \$1,662,000 ICAAP award to project

RECOMMENDATIONS:

Recommend approval of the proposed *Federal Fiscal Year 2025-2028 Transportation Improvement Program* amendments.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org
(515) 334-0075

September 2024
Item No. 8

ISSUE: *Mobilizing Tomorrow* – Draft Chapters

REPORT: Update regarding the development of *Mobilizing Tomorrow*, the region’s long-range transportation plan.

BACKGROUND:

MPO staff is in the process of developing draft chapters for the long-range transportation plan and posting them on the MPO website. The MPO’s Public Participation Plan requires a 30-day public comment period for the draft. Staff anticipates releasing the draft for public comment in mid-September.

[Draft chapters are available for review on the MPO website \(click to access\).](#)

Staff will provide an overview of the draft chapters at the September meeting. The deadline to complete the LRTP update is November 2024.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075

September 2024
Item No. 9

ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings, and other opportunities of interest to representatives of MPO member governments.

Webinars

- [Road Safety Champion Program \(RSCP\) Module 3: Introduction to Traffic Safety Culture](#) – September 3
- When Driving Is Not An Option – [September 4](#); [September 5](#)
- [Equity in Roadway Safety Webinar Series: Roadway Safety for People Experiencing Homelessness](#) – September 4
- [NCHRP 1032 - How to Measure and Communicate the Value of Access Management](#) – September 5
- [Road Safety Champion Program \(RSCP\) Module 5: Intersection of Transportation with Public Health and Law Enforcement](#) – September 10
- [Partnership for Active Travel and Health’s Walking and Cycling: Effective Actions Essential to Reaching the Climate Goals](#) – September 10
- [Safety Solutions for Vulnerable Road Users](#) – September 10
- [Safe Routes to Schools From Preparing Applications to Informing Programs: Exploring New Data and Evaluation Tools](#) – September 10
- [Prioritizing Safe Speeds: It’s Possible!](#) - September 10
- [Tactile Wayfinding—Improving Access for People with Vision Disabilities](#) – September 11
- [Road Safety Champion Program \(RSCP\) Module 6: Reading the Roadway](#) – September 17
- [The Right Ways to Deter, Detect, and Prevent Wrong Way Driving](#) – September 17
- [Designing Streets for Safety, Not Speed](#) – September 19
- [Pavement Management - Budgets & Strategies](#) – September 19
- [Road Safety Champion Program \(RSCP\) Module 7: Safety Analysis Process](#) – September 24
- [Moving from World Class Trails to Fully Connected Mobility Networks](#) – October 16
- [Lighting Design for an Urban Street Environment](#) – October 29
- [Multi-benefit Corridors: Designing Our Streets for Multisystem Benefits](#) – November 20
- [Parking Reform as a Climate Strategy](#) – December 11
- [Navigating Climate Challenges: Enhancing Transportation Resilience](#) – January 15, 2025

Events

- [Governors’ Highway Safety Association](#) – September 7-11 – Indianapolis, IN
- [Iowa Streets and Roads Workshop and Conference](#) – September 10-12 – Des Moines, IA
- [Iowa DOT Fall Traffic Incident Management Conference](#) – September 24 – Ames, IA
- [MINK Local Roads Meeting](#) – September 25-26 – St. Joseph, MO
- [World Trails Conference](#) – September 30-October 3 – Ottawa, Canada
- Central Iowa EV Summit – October 4-5

- [Implementing the Safe System Approach Course](#) – Fall 2024 (October 9 – November 20) - Online
- [North American Bikeshare & Scootershare Association Annual Conference](#) – October 7-9 – Philadelphia, PA
- [AASHTO Safety Summit and Peer Exchange](#) – October 15-17 – Houston, TX
- [APA Iowa Conference](#) – October 16-18 - Sioux City, IA
- [Vision Zero Cities 2024](#) – October 16-18 - New York, NY
- [Mpact Transit + Community Conference](#) (formerly Rail~Volution) – October 20-23 – Philadelphia, PA
- [Minnesota Toward Zero Deaths Conference](#) – October 22-23 – St. Cloud, MN
- [Safe Routes to School National Conference](#) – October 22–24 – Fort Collins, CO
- [International Association of Traffic and Safety Sciences’ International Cycling Safety Conference](#) – November 5-7 – Imabari, Japan
- [National Alliance to Stop Impaired Driving \(NASID\) Conference 2024](#) – November 18-20 – Arlington, VA
- [Lifesavers Conference on Roadway Safety](#) – March 9-11, 2025 – Long Beach, CA
- [Safe Mobility Conference](#) – April 7-9, 2025 – Madison, WI

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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