

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization Transportation Technical Committee 9:30 a.m., Thursday, December 5, 2024

The MPO TTC held a virtual meeting at 9:30 a.m., December 5, 2024. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on November 29, 2024.

Representatives Present:

John Dostart | City of Altoona
Mark Mueller | City of Ankeny
Amy Quartell | City of Ankeny
Marqueta Oliver | City of Bondurant
Jeff May | City of Clive
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Mike Ludwig | City of Des Moines
Luis Montoya | DART
Aaron Jardish | City of Grimes
Dave Wilwerding | City of Johnston
Luke Parris | City of Norwalk
Madeline Sturms | City of Pleasant Hill
John Larson | City of Urbandale
Rudy Koester | City of Waukee
Eric Petersen | City of West Des Moines
Shelby Ebel | Iowa DOT*
Dakin Schultz | FHWA*
Sean Litteral | FHWA*

Gunnar Olson | Planning and Public Affairs Manager
Carl Saxon | Senior Planner
Addison Williamson | Associate Planner
Tracey Deckard | Office Manager

Others Present

Carol Maher | public

Representatives Absent:

Mitch Holtz | City of Carlisle
Rita Connor | City of Cumming**
Murray McConnell | Dallas County
Angie Schaffer | City of Elkhart**
Charlie Dissell | City of Indianola**
Mike Hackett | Madison County**
Paul Green | City of Mitchellville
Mike Schulte | City of Polk City
Aaron Putnam | Polk County
Dave Herman | City of Van Meter**
Tim Hill | Warren County
Karen Marren | City of West Des Moines
Justin Ernst | City of Windsor Heights
Clint Torp | DSM International Airport *
Julia Castillo | HIRTA*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:

Dylan Mullenix | Executive Director

1. **Call to Order**
TTC Chair recognized a quorum and called the meeting to order at 9:32 a.m.
2. **Approval of Agenda**
MOTION: A motion was made by Koester and seconded by Wilwerding to approve the MPO TTC's December meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
MOTION: A motion was made by Sturms and seconded by Davis to approve the MPO TTC November meeting minutes.
MOTION CARRIED UNANIMOUSLY.
4. **CY 2025 Meeting Dates**
Executive Director, Dylan Mullenix presented. Recommend a change of meeting start time to 9:00 a.m. and determine if future meetings will be virtual or in-person with virtual option. Discussion ensued.
MOTION: A motion was made by Naber made a motion to keep the 9:30 a.m. start time to better accommodate several board members and to hold the TTC meetings in person with a virtual option. Koester seconded the motion
MOTION CARRIED UNANIMOUSLY.
5. **Presentation: Safe Streets for All**
Steve Naber, City of Des Moines presented. Discussion ensued following the presentation.
6. **Regional SS4A Implementation Grant Application – Workshop**
Toole engineering provided an update regarding the status of the grant application and studies to date. Discussion ensued regarding options of use of funds and specifics. TTC members participated in 2 group activities to show areas of concerns in the region and areas of focus. Additional discussion followed.
7. **Surface Transportation Block Grant (STBG) and Set-Aside Program Schedule**
Planning and Public Affairs Manager, Gunnar Olson reported on the Federal Fiscal Year 2029 Surface Transportation Block Grant (STBG) and Set-Aside Program Schedule. Report and discussion only.
8. **MPO Representative Selection Process**
Executive Director, Dylan Mullenix presented. Report on the process for MPO members to appoint representatives and for the MPO to select officers for 2024. Report and discussion only.
9. **Upcoming Events**
Associate Planner, Addison Williamson provided a report on upcoming events. Information only.
10. **Other Non-Action Items of Interest to the Committee**
Executive Director, Dylan Mullenix advised that Senior Planner, Zhi Chen would be leaving the MPO, discussion about the CRP awards and the STBG/TAP applications.
11. **Next Meeting Date**
The next meeting will be held at 9:30 a.m., on Thursday, January 9, 2025.
12. **Adjournment**
The MPO TTC's November meeting was adjourned at 10:55 a.m.