

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization Transportation Technical Committee

9:30 a.m., Thursday, November 7, 2024

The MPO TTC held a virtual meeting at 9:30 a.m., November 7, 2024. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on November 1, 2024.

Representatives Present:

John Dostart | City of Altoona
Mark Mueller | City of Ankeny
Amy Quartell | City of Ankeny
John Horton | City of Bondurant
Mitch Holtz | City of Carlisle
Jeff May | City of Clive
Al Miller | Dallas County
Thomas Vlach | City of Des Moines
Mike Ludwig | City of Des Moines
Luis Montoya | DART
Matt Ahrens | City of Grimes
Dave Wilwerding | City of Johnston
Madeline Sturms | City of Pleasant Hill
Mike Schulte | City of Polk City
Aaron Putnam | Polk County
John Larson | City of Urbandale
Rudy Koester | City of Waukee
Karen Marren | City of West Des Moines
Justin Ernst | City of Windsor Heights
Shelby Ebel | Iowa DOT*
Dakin Schultz | FHWA*

Representatives Absent:

Rita Connor | City of Cumming**
John A Davis | City of Des Moines
Angie Schaffer | City of Elkhart**
Charlie Dissell | City of Indianola**
Mike Hackett | Madison County**
Paul Green | City of Mitchellville
Luke Parris | City of Norwalk
Dave Herman | City of Van Meter**
Tim Hill | Warren County
Eric Petersen | City of West Des Moines
Clint Torp | DSM International Airport *
Julia Castillo | HIRTA*
Sean Litteral | FHWA*

* Non-Voting, Advisory Representative

** Non-Voting, Associate Representative

Staff Present:

Dylan Mullenix | Executive Director
Gunnar Olson | Planning and Public Affairs Manager
Carl Saxon | Senior Planner
Zhi Chen | Senior Planner
Zach Young | Project Manager
Addison Williamson | Associate Planner
Tracey Deckard | Office Manager

Others Present

Tony Filippini | DART
Kaity Patchett | Capital Crossroads
Isaac Pezley | City of Bondurant

1. **Call to Order**
TTC Chair recognized a quorum and called the meeting to order at 9:31 a.m.
2. **Approval of Agenda**
MOTION: A motion was made by Koester and seconded by Sturms to approve the MPO TTC's November meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
MOTION: A motion was made by Koester and seconded by May to approve the MPO TTC October meeting minutes.
MOTION CARRIED UNANIMOUSLY. VLACH ABSTAINED.
4. **PRESENTATION: CAPITAL CROSSROADS**
Kaity Patchett from Capital Crossroads provided an update the new regional plan called Central Iowa's Roadmap to Opportunity and Prosperity for All. Discussion and questions ensued.
5. **FFY 2025-2028 Transportation Improvement Program Amendment**
Project Manager, Zach Young presented. Recommend approval of the Federal Fiscal Year 2025-2028 Transportation Improvement Program amendments requested by Iowa DOT and Polk County.
MOTION: A motion was made by Sturms and seconded by Koester to approve the Federal Fiscal Year 2025-2028 Transportation Improvement Program amendments requested by Iowa DOT and Polk County.
MOTION CARRIED UNANIMOUSLY.
6. **Mobilizing Tomorrow Draft**
Project Manager, Zach Young presented. Recommend approval of the final draft of Mobilizing Tomorrow, the MPO's Long range transportation plan update.
MOTION: A motion was made by Koester and seconded by Sturms to approve the final draft of Mobilizing Tomorrow, the MPO's Long range transportation plan update.
MOTION CARRIED UNANIMOUSLY.
7. **Surface Transportation Block Grant (STBG) and Set-Aside Program Schedule**
Project Manager, Zach Young presented. Report on the Federal Fiscal Year 2029 Surface Transportation Block Grant (STBG) and Set-Aside Program Schedule. Report and discussion only.
8. **MPO Representative Selection Process**
Executive Director, Dylan Mullenix presented. Report of the process for MPO members to appoint representatives and for the MPO to select officers for 2024.
Report and discussion only.
9. **Upcoming Events**
Senior Planner, Zhi Chen provided a report on upcoming events of regional interest. Information only.
10. **Other Non-Action Items of Interest to the Committee**
Executive Director, Dylan Mullenix discussed the Governance Process and Human Capital Plan and explained the change in staff roles and titles. Planning and Public Affairs Manager, Gunnar Olson advised that a survey regarding committee involvement will be sent out; Senior Planner Zhi Chen advised that the MPO will be reaching out to area engineers regarding the pavement management, goods movement and truck routes to provide assistance on these committees; Senior Planner Carl Saxon advised that 2 new regional trails were approved including the Karras-Kaul Trail and the Grand Prairie Parkway Trail; Project Manager Zach Young advised that the City of Johnston submitted a letter requesting that the funding

subcommittee for the Carbon Reduction Program reconsider funding. The subcommittee will reconvene and make a decision later this month; finally, the chair announced that the committee will work on the Comprehensive Safety Action Plan Grant Applications in December so therefore he is asking that the December TTC Meeting be in person. The Office Manager will send out a calendar invitation to all members.

11. Next Meeting Date

The next meeting will be held at 9:30 a.m., on Thursday, December 5, 2024.

12. Adjournment

The MPO TTC's November meeting was adjourned at 10:28 a.m.