

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization Transportation Technical Committee
9:30 a.m., Thursday, March 6, 2025

The MPO TTC held a live/virtual meeting on March 6, 2025. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on February 28, 2025.

Representatives Present:

John Dostart | City of Altoona
Amy Quartell | City of Ankeny
Mark Mueller | City of Ankeny
Isaac Pezley | City of Bondurant
Mitch Holtz | Carlisle
Jeff May | City of Clive
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Michael Ludwig | City of Des Moines
Tony Filippini | DART
Brian Belt | DSM International Airport *
Matt Ahrens | City of Grimes
Rose Schroder | City of Johnston
Luke Parris | City of Norwalk
Madeline Sturms | City of Pleasant Hill
Aaron Putnam | Polk County
John Larson | City of Urbandale
Tim Hill | Warren County
Nick Osbourne | City of Waukee
Eric Petersen | City of West Des Moines
Karen Marren | City of West Des Moines
Shelby Ebel | Iowa DOT*
Jared Austin | FTA*
Julia Castillo | HIRTA*

Representatives Absent:

Rita Connor | City of Cumming**
Murray McConnell | Dallas County
Angie Schaffer | City of Elkhart**
Wade Wagoner | City of Indianola**
Mike Hackett | Madison County**
Adam McCann | City of Mitchellville
Mike Schulte | City of Polk City
Dave Herman | City of Van Meter**
Justin Ernst | City of Windsor Heights
Clint Torp | DSM International Airport *
Sean Litteral | FHWA*

* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:

Dylan Mullenix | Executive Director
Gunnar Olson | Planning and Public Affairs Manager
Carl Saxon | Senior Planner
Marcus Coenen | Senior Planner
Addison Williamson | Associate Planner

Others Present

Dean Chamberlain | Toole
Luis Montoya | DART

1. **Call to Order**
TTC Chair recognized a quorum and called the meeting to order at 9:30 a.m.
2. **Approval of Agenda**
MOTION: A motion was made by Osborne and seconded by Naber to approve the MPO TTC's March meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
MOTION: A motion was made by Davis and seconded by Osborne to approve the MPO TTC February meeting minutes.
MOTION CARRIED UNANIMOUSLY.
4. **April Meeting Date**
Planning and Public Affairs Manager Gunnar Olson presented.
MOTION: A motion was made by Naber and seconded by Osborne to approve the new April meeting date of April 10, 2025.
MOTION CARRIED UNANIMOUSLY.
5. **Comprehensive Safety Action Plan**
Senior Planner Marcus Coenen presented. Questions were asked about the amount of funds left from the grant, what implementation measure are included in the plan, and timing of meeting with individual communities for the grant application, which staff and the consultant team addressed.
MOTION: A motion was made by Naber and seconded by Ahrens to approve the Comprehensive Safety Action Plan.
MOTION CARRIED UNANIMOUSLY.
6. **Draft FY 2026 Unified Planning Work Program and Budget**
Executive Director Dylan Mullenix presented.
MOTION: A motion was made by Schroder and seconded by Osborne to approve the draft FY 2026 Unified Planning Work Program.
MOTION CARRIED UNANIMOUSLY.
7. **Regional Trail Counter Expansion**
Senior Planner Carl Saxon presented. Questions were asked about the availability of data to communities and the ability for communities to add on the trail counter purchase.
MOTION: A motion was made by Davis and seconded by Osborne to purchase additional trail counters and to acquire data from Citydata.AI, as presented.
MOTION CARRIED UNANIMOUSLY.
8. **Request for Updated Trail and Sidewalk Data**
Senior Planner Carl Saxon presented, explaining the data will be used for the Active Transportation Plan update.
9. **DC List**
Planning and Public Affairs Manager Gunnar Olson presented the draft DC list and requested feedback on any errors or omissions.
10. **Legislative Update**
Executive Director Dylan Mullenix provided an update on state and federal legislative items of interest. Discussion ensued regarding the need for the MPO to weigh in on a bill related to SUDAS.

11. FFY 2026-2029 Transportation Improvement Program

Associate Planner Addison Williamson presented on steps forthcoming in the work to develop the FFY 2026-2029 Transportation Improvement Program.

12. MPO Certification Review

Executive Director Dylan Mullenix mentioned the upcoming US DOT certification review and opportunities for the TTC to make their voices heard in the process.

13. Upcoming Events

Information only. John Davis added two interesting events to be held in Des Moines this summer.

14. Other Non-Action Items of Interest to the Committee

None.

15. Next Meeting Date

The next meeting will be held at 9:30 a.m., on Thursday, April 10, 2025.

16. Adjournment

The MPO TTC's March meeting was adjourned at 10:31a.m.