

Meeting Minutes
Special Policy Committee Meeting
Des Moines Area Metropolitan Planning Organization (MPO)
4:00 p.m., March 27, 2025

The MPO held a special virtual meeting at 4:00 p.m., March 27, 2025. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on March 21, 2025. **In addition to these published tentative minutes, there are also additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Dean O'Connor | City of Altoona
Todd Shafer | City of Ankeny
Mike Schrock | City of Ankeny
Doug Elrod | City of Bondurant
Dan Carver | City of Carlisle
Ted Weaver | City of Clive
Kathie Hungerford | City of Cumming**
Amanda Wanke | DART
Connie Boesen | City of Des Moines
Carl Voss | City of Des Moines
Joe Gatto | City of Des Moines
Josh Mandelbaum | City of Des Moines
Len Murray | City of Pleasant Hill
Jeff Walters | Polk City
Mark Holm | Polk County
Robert Andeweg | City of Urbandale
Joel Akers | Van Meter**
Matt McKinney | City of West Des Moines
Tom Hadden | City of West Des Moines
Mike Jones | City of Windsor Heights
Shelby Ebel | IDOT *

MPO Representatives Absent

Julia Helm | Dallas County
Chris Coleman | City of Des Moines
Brad Fordyce | City of Elkhart**
Jake Anderson | City of Grimes
Steve Richardson | City of Indianola**
Jim Evans | City of Johnston

Jessica Trobaugh | City of Mitchellville
Jason Brown | City of Norwalk
Courtney Clarke | City of Waukee
Aaron DeKock | Warren County
Julia Castillo | HIRTA*
Ni Wagner | Des Moines International Airport*
Dakin Schultz | FHWA*
Daniel Nguyen | FTA*
Eva Steinman | FTA*
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representative

Others Present:

Shaun Murphy Lopez | Toole Design Group
Kim Hageman | public

MPO Staff Present:

Scott Brennan | MPO General Counsel
Dylan Mullenix | Executive Director
Gunnar Olson | Planning & Public Affairs Manager
Marcus Coenen | Senior Planner
Carl Saxon | Senior Planner
Addison Williamson | Associate Planner
Tracey Deckard | Administrative Specialist
Rhonda Miller | Accounting Specialist

1. Call To Order

Chair Holm recognized a quorum and called the March Policy Meeting to order at 4:03 p.m.

2. **Approval of Agenda**
MOTION: A motion was made by O'Connor and seconded by Gatto to approve the Des Moines Area Metropolitan Planning Organization March 27, 2025, meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
MOTION: A motion was made by O'Connor and seconded by Gatto to approve the Des Moines Area Metropolitan Planning Organization February Policy meeting minutes.
MOTION CARRIED UNANIMOUSLY
4. **Approval of Consent and Vote Items**
 - a. February Financial Statement;
 - b. Contracts and Expenses- HDR Travel Demand Modeling \$50,000
EcoCounter \$65,000
Citydata.AI \$19,920**MOTION:** A motion was made by O'Connor and seconded by Voss to approve the Consent items.
MOTION CARRIED UNANIMOUSLY
5. **Public Comment**
None
6. **Comprehensive Safety Action Plan**
Senior Planner Marcus Coenen reviewed the final draft of the Comprehensive Safety Action Plan; recommend approval.
MOTION: A motion was made by O'Connor and seconded by Voss to approve the final draft of the Comprehensive Safety Action Plan.
MOTION CARRIED UNANIMOUSLY
7. **Fiscal Year Unified Planning Work Program and Strategic Planning**
Executive Director, Dylan Mullenix reviewed the draft Fiscal Year 2026 Unified Planning Work Program and Budget. Recommend approval.
MOTION: A motion was made by O'Connor and seconded by Murray to approve the draft *Fiscal Year 2026 Unified Planning Work Program and Budget*.
MOTION CARRIED UNANIMOUSLY
8. **Other Non-Action Items**
None
9. **Next Regular Meeting Date – April 17 at the MPO offices at 4:00 p.m.**
10. **Adjournment**
Hearing no objection to the contrary, the Chair adjourned the meeting at 4:20 p.m.