



# DES MOINES AREA MPO

## Executive Committee Meeting

March 5, 2026

# APPROVAL OF AGENDA

# March 5, 2026, Agenda



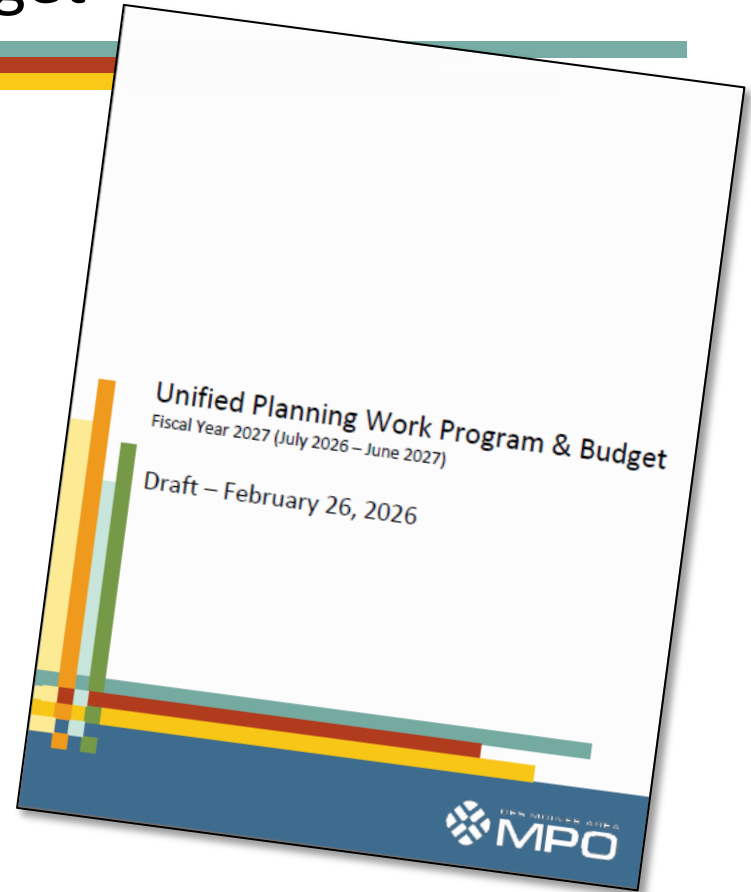
1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of February Meeting Minutes
4. REPORT and DISCUSS:
  - a) Fiscal Year 2027 Unified Planning Work Program and Budget
  - b) Audit Services Search
  - c) MPO Office Lease
  - d) Funding Review Update
  - e) 28E Agreement and Bylaws Review
  - f) Legislative Update and DC List
5. INFORMATIONAL ITEMS
  - a) February Financial Statements
  - b) FFY 2027-2030 Transportation Improvement Program Development
  - c) FFY 2026-2029 Transportation Improvement Program Amendment
6. Other Non-Action Items of Interest to the Committee
7. Next Meeting Date – 11:30 a.m. April 2, 2026
8. Adjournment

# APPROVAL OF MEETING MINUTES

**FISCAL YEAR 2027  
UNIFIED PLANNING WORK PROGRAM**

# DRAFT FY 2027 UPWP and Budget

- Describes the scope of work and budget for the period of July 1, 2026, through June 30, 2027.
  - Justifies the MPO's use of federal planning funds.
  - Communicates to member communities and the public the MPO's intended work.
  - Draft due April 1.
  - Final due June 1.



	<b>Strengthen MPO Governance &amp; Operations</b>	<b>Regional Planning &amp; Federal Excellence</b>	<b>Enhance Partnerships &amp; Services</b>	<b>Purpose-Driven Innovation</b>
<b>STRATEGIC VISION</b>	Unify the MPO culture to align all stakeholders toward a common mission, stability, and positioning the organization as a dynamic, thriving regional leader.	Focus on regional planning that improves transportation systems and sparks meaningful public engagement, while ensuring compliance with federal MPO requirements.	Establish trusted and reliable partnerships with stakeholders by offering valuable support through data analysis, technical expertise, and collaborative efforts.	Encourage different ideas, celebrate achievements, and elevate new initiatives that advance member priorities, align with organizational capabilities, and drive region-wide impact.
	<b>Financial &amp; Operations Evaluation</b>	<b>Streamline Processes</b>	<b>Simplify Access to Services</b>	<b>Wildly Important Projects</b>
<b>2025-2026 OUTCOMES &amp; OBJECTIVES</b>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Financial outlook (dues, funding).</li> <li>➤ Consider office space/shared services.</li> <li>➤ Determine MPO ROI (quantitative and qualitative).</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Assessment of technology.</li> <li>➤ Establish funding priorities.</li> <li>➤ Refine the application process and scoring criteria for funding.</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Assessment of technology.</li> <li>➤ Design an application process for supplemental services.</li> <li>➤ Create awareness of available MPO services.</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Future 435</li> <li>➤ Safety</li> <li>➤ STPG &amp; TAP – intentional funding efforts</li> <li>➤ Multimodal Impact Study</li> <li>➤ Data Visualization</li> </ul>
	<b>Organizational Development</b>	<b>Regional Priorities Alignment</b>	<b>Advocacy &amp; Policy Monitoring</b>	<b>Define the Potential of the MPO</b>
	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Assessment of technology.</li> <li>➤ Develop the MPO team, build new skills and expand the bench.</li> <li>➤ Implement recommendations from Human Capital Plan.</li> <li>➤ Build the MPO brand</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Make the UPWP more strategic – using it to drive regional priorities and provide value to our members</li> <li>➤ Better connection between STPG &amp; TAP and the long-range plan.</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Offer collective advocacy for policy impact that benefits the region.</li> <li>➤ Serve as the watchdog and communicate changes in federal and state funding/programs.</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Determine gaps in community service needs.</li> <li>➤ Find balance between varying city needs to create solutions that are inclusive and effective for all members.</li> </ul>
	<b>Enhance Governance</b>	<b>Maintain a Future Focus</b>	<b>Collaboration, Education &amp; Resource Sharing</b>	<b>Become the Model for MPO Best Practices</b>
	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Continue working on governance (committees, building the structure out).</li> <li>➤ Complete a membership evaluation.</li> <li>➤ Identify 28E/By-law amendments.</li> <li>➤ Expand Committee Member knowledge base, strengthen orientation</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Explore new technologies that support sustainable transportation systems.</li> <li>➤ Identify emerging trends in mobility that enhance efficiency and accessibility.</li> <li>➤ Identify opportunities for regional collaboration/projects to maximize available funding.</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Convene regional partners and stakeholders for discussion, planning and ideation.</li> <li>➤ Provide learning opportunities from experts in the field in areas of interest.</li> </ul>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>➤ Lead the region by adopting innovative policies and serving as a consultant to others.</li> <li>➤ Learn from other MPOs and organizations, integrating best practices that align with our goals.</li> <li>➤ Evaluate and implement strategies to improve regional collaboration and efficiency.</li> </ul>

Governance & Operations	MPO Role	Notes
MPO Operating Grant Administration	Lead	Federally Required
Routine Office Administration	Lead	Ongoing
Unified Planning Work Program and Budget	Lead	Federally Required
Financial Operations	Lead	Ongoing
Committee Support	Lead	Federally Required
Organizational Development	Lead	Ongoing
<b>NEW:</b> 28E Agreement and MPO Bylaws Review	Lead	Federally Recommended /Periodic

Regional Planning & Federal Excellence	MPO Role	Notes
Awarding of Federal Funds (STBG, TAP, CRP)	Lead	Federally Required
Transportation Improvement Program	Lead	Federally Required
Transportation Capital Improvement Program	Lead	Member Service
Mobilizing Tomorrow Maintenance & Implementation	Lead	Federally Required
Passenger Transportation /Human Service Coordination	Lead	Federally Required
Performance Measure Tracking	Lead	Federally Required
Travel Demand Model Update & Assistance	Lead	Federally Required
ITS Architecture	Lead	Federally Required
<b>NEW:</b> Brenton Slough Transportation Plan	Support	Member Request/Ongoing Project
Upkeep of Title VI, LEP, and Public Involvement Process	Lead	Federally Required
DART Planning Projects	Support	Per MOU with DART
Active Transportation Plan Implementation	Lead / Support	Ongoing

Partnerships & Services	MPO Role	Notes
Access to Services	Lead	Strategic Framework Initiative
Pavement Forecast & Analysis	Lead	Ongoing Project – Includes Data Bike
Transportation Data/Software	Lead	Member Request – Includes Data Service Subscriptions
Bike/Ped Count Program	Lead	Ongoing Project/Member Request – Includes Trail Counters
Grant Assistance	Support	Member Requests
Convening & Educating	Support	Ongoing Project/Strategic Framework Initiative- Includes Speaker Series
Media Relations	Lead/Support	Ongoing/Situational
Public Meeting Support	Lead	Federally Required
Annual Report	Lead	Ongoing Project
Policy Monitoring	Lead/Support	Ongoing/Situational – Strategic Framework Initiative

Purpose-Driven Innovation	MPO Role	Notes
US 65/IA 5 (Future 435) Interstate Designation	Lead	Ongoing Project
<b>NEW:</b> Grimes Line Abandonment	Lead / Support	Developing Situation
<b>NEW:</b> Vision Zero Program	Lead	Strategic Implementation of CSAP
Peer Collaboration	Lead	Strategic Planning Initiative
Emerging Technology	Lead	Strategic Planning Initiative

# FY 2027 Draft Budget

## Anticipated Expenditures

	Amount	Percent of Total
Salaries	\$812,190	14.2%
Wages	\$21,600	0.4%
Fringe Benefits	\$438,006	7.7%
Other Direct Costs	\$4,080,575	71.3%
Eligible Indirect	\$316,438	5.5%
Ineligible Indirect	\$50,500	0.9%
<b>TOTAL</b>	<b>\$5,719,309</b>	<b>100.0%</b>

## Anticipated Revenues

	Amount	Percent of Total
US DOT Funds	\$4,637,945	78.2%
Local Assessments (\$1/capita)	\$622,191	10.5%
Altoona/Bondurant PEL Study Match	\$140,000	2.4%
Brenton Slough Local Funds	\$100,000	1.7%
Data Bike Assistance	\$7,500	0.1%
SS4A Match from Members	\$400,000	6.7%
Interest Income	\$25,000	0.4%
<b>TOTAL</b>	<b>\$5,932,636</b>	<b>100.0%</b>

**Surplus/Deficit**

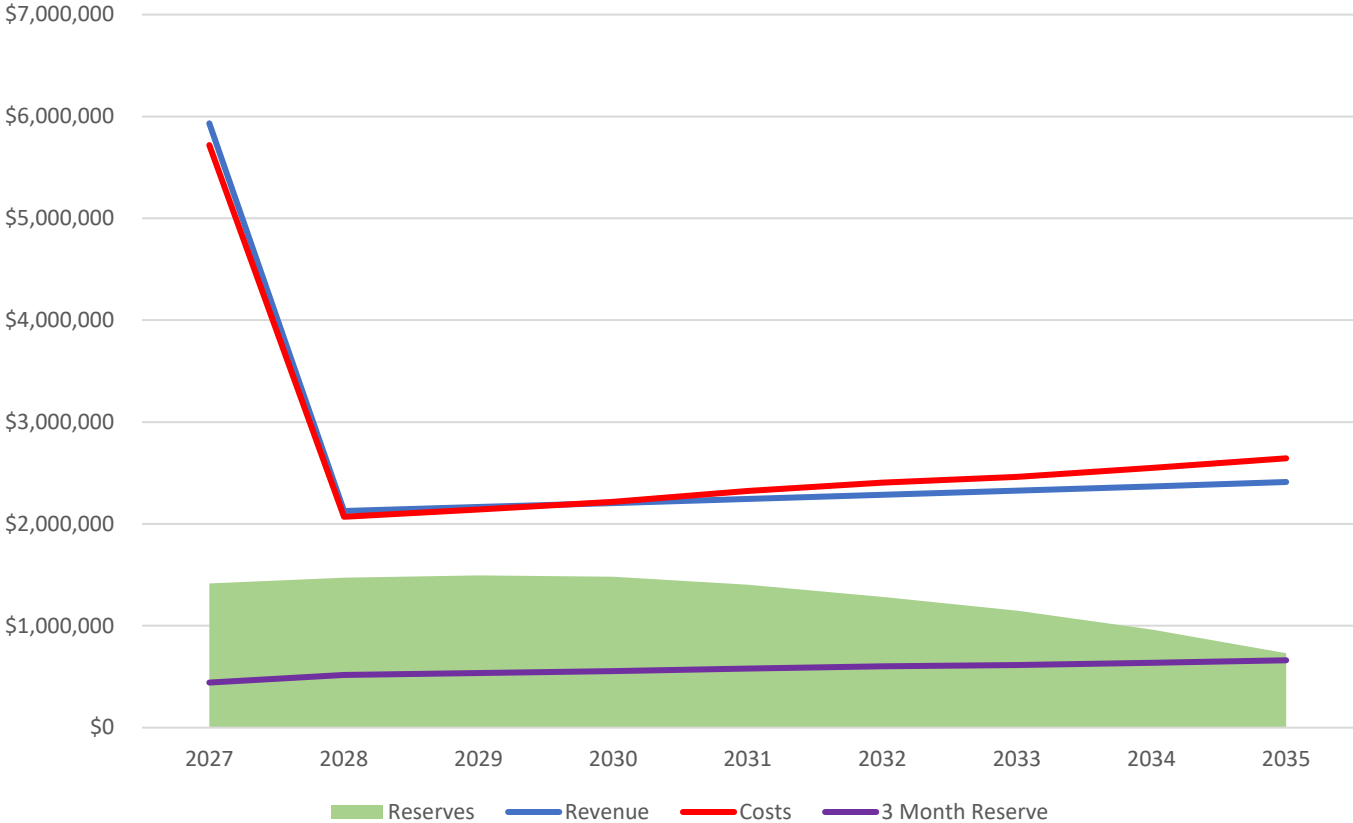
**\$213,327**

# FY 2027 Draft Budget

## Other Direct Costs

	<b>Amount</b>
Professional Services (legal, audit, payroll, etc.)	\$131,575
Sponsorships	\$5,000
Transportation Data/Analytics Software	\$200,000
SS4A Supplemental Planning	\$2,750,000
Brenton Slough Study	\$100,000
Altoona PEL Study	\$700,000
Future 435 Alternatives Analysis	\$120,000
Funding Swap Program Development	\$30,000
Strategic Planning	\$10,000
Travel Demand Model Consultant	\$10,000
Speaker Series	\$20,000
dTIMS Licenses for MPO	\$3,000
Data bike software/Intrans	\$1,000
<b>TOTAL</b>	<b>\$4,080,575</b>

# Budget Forecast, FY 2027-2035



# AUDIT SERVICES SEARCH

# Audit Services Search

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- MPO Policies and Procedures calls for an RFP for audit services every 5 years. Last RFP issued in 2020.
- Current auditor, Denman CPA LLP, estimated their costs will increase.
- Staff worked with Finance Subcommittee to develop an RFP, which was issued February 26. Responses are due April 3.
- Staff anticipates a recommendation for approval at the April Policy Committee meeting.

# MPO OFFICE LEASE

# MPO Office Lease

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- MPO's office lease is through November 30, 2028.
- Provides for one-time option to terminate on November 30, 2026, if 6-months notice is given.
- Staff explored other options with assistance of R&R Realty.
  - Approximately 6 other sites toured
  - RFPs issued to current location and 2 others

# MPO Office Lease

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- RFP Responses:
  - Current landlord, KC Real Estate LC (Knapp Properties), put forth 3-year and 5-year extension options
  - 800 Walnut: ~ \$10/square foot more than current rate, or ~\$30,000 more annually, plus parking
  - 3rd location withdrew from consideration
- Other:
  - High-level discussion with DART about DART Central Station.

# Knapp Options Compared

Option A: 3 Year Extension				Option B: 5 Year Extension			
	\$/SF	Monthly	Annual		\$/SF	Monthly	Annual
Thru Nov 2026	\$ 14.95	\$ 10,000	\$ 120,004	Thru Nov 2026	\$ 14.95	\$ 10,000	\$ 120,004
Dec 2026 - Nov 2027	\$ 15.25	\$ 10,201	\$ 112,211	Dec 2026 - Nov 2027	\$ 15.00	\$ 10,034	\$ 100,338
Dec 2027 - Nov 2028	\$ 15.25	\$ 10,201	\$ 122,412	Dec 2027 - Nov 2028	\$ 15.25	\$ 10,201	\$ 122,412
Dec 2028 - Nov 2029	\$ 15.50	\$ 10,368	\$ 124,419	Dec 2028 - Nov 2029	\$ 15.25	\$ 10,201	\$ 122,412
Dec 2029 - Nov 2030	\$ 15.50	\$ 10,368	\$ 124,419	Dec 2029 - Nov 2030	\$ 15.50	\$ 10,368	\$ 124,419
Dec 2030 - Nov 2031	\$ 15.75	\$ 10,535	\$ 126,425	Dec 2030 - Nov 2031	\$ 15.75	\$ 10,535	\$ 126,425
December 2031	\$ 15.75	\$ 10,535	\$ 10,535	Dec 2031 - Nov 2032	\$ 15.75	\$ 10,535	\$ 126,425
				Dec 2032 - Nov 2033	\$ 16.00	\$ 10,703	\$ 128,432
				Dec 2033-Jan 2034	\$ 16.00	\$ 10,703	\$ 21,405

8027 square feet

8027 square feet

Current Lease			
	\$/SF	Monthly	Annual
Thru Nov 2026	\$ 14.95	\$ 10,000	\$ 120,004
Dec 2026 - Nov 2027	\$ 15.25	\$ 10,201	\$ 122,412
Dec 2027 - Nov 2028	\$ 15.25	\$ 10,201	\$ 122,412

8027 square feet

## Notes:

- Option A: 1 month free and ~\$40,000 in tenant improvements
- Option B: 2 months free and ~ \$64,000 in tenant improvements
- Both options include building improvements and same parking as current

# FUNDING REVIEW UPDATE

PHASE	DATE	TIME	POTENTIAL TOPICS
Discovery	October 16	2:45 p.m.	<ul style="list-style-type: none"> <li>• Online Scoring Tool</li> <li>• Emphasis on Safety</li> <li>• How to Spread the Peanut Butter</li> </ul>
Discovery	November 20	2:45 p.m.	<ul style="list-style-type: none"> <li>• Local funding swap</li> <li>• Other best practices</li> <li>• Economic Impact Study (TBD, covered during buildout)</li> </ul>
Discovery	December		<ul style="list-style-type: none"> <li>• Possible Swap Presentation with NCTCOG</li> <li>• Develop Funding Swap Case Study</li> </ul>
Discovery	January 22	2:45 p.m.	<ul style="list-style-type: none"> <li>• Debrief on Funding Swap Case Study</li> <li>• Workshop draft scenarios</li> <li>• Advance preferred scenarios for refinement</li> </ul>
Scenarios	February 19	2:45 p.m.	<ul style="list-style-type: none"> <li>• Present refined scenarios for comments and feedback</li> </ul>
Review draft scenarios with Policy (February 19) and TTC (March 5).			
Scenarios	March 12	2:45 p.m.	<ul style="list-style-type: none"> <li>• Report back on committee feedback and comments.</li> <li>• Review and discuss any needed revisions.</li> </ul>
Build out	April 16	2:45 p.m.	Staff presents draft schedule and application.
Staff presents draft schedule and application to Policy (April 16) and TTC (May 7)			
Build out	May 21	2:45 p.m.	

# Recent Discussions

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## RECENT

- TTC and Policy Review of Scenarios
- Vision Zero Roundtable

## UPCOMING

- Luis Montoya of DART, who co-chaired the San Francisco Vision Zero Task Force prior to moving to Des Moines
- Funding Review Subcommittee

# **28E AGREEMENT AND BYLAWS REVIEW**

# 28E Agreement and Bylaws Review

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- Last updated in 2018
- Changes since then:
  - Population shifts (2020 census)
  - Expanded MPO planning area
  - Organizational evolution
- Review Prompted by:
  - Recommendation from US DOT 2025 review to update to reflect current population information and clarify committee roles
  - 2024 Governance Insights to align written provisions with current practice and continue to refine operations

# 28E Agreement and Bylaws Review

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- Focus areas identified:
  - Population sources/timing for representation, assessments, and voting
  - Clarify and simplify certain procedures
  - Remove outdated provisions
- Goal: Ensure governance remains effective and inclusive
- Next steps:
  - Confirm alignment on need to review/update
  - Gather input from Exec and Policy Committees
  - Undertake review and present recommendations

# LEGISLATIVE UPDATE AND DC LIST

# State

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## **SUDAS Bill**

- [House File 2667](#): Would restructure SUDAS board.
- [Senate File 2394](#): Would restructure SUDAS board.

## **Planning Bill**

- [House File 2148](#): Would eliminate smart planning principles.

## **Bike Safety Bill**

- [House Study Bill 637](#): Relating to nonvehicular personal transportation.

## **Property Tax Bills**

- [SSB 3001](#): Senate Property Tax Bill.
- [SSB 3034/HSB 563](#): Governor's Property Tax Bill.
- [HSB 596](#): House Property Tax Bill.

# Federal: Tracking Reauthorization



- Transportation Reauthorization Bill development is underway (current bill expires September 30, 2026).
  - House Transportation and Infrastructure Committee hopes to mark up bill early this year and pass this spring.
  - Senate Environment and Public Works Committee scheduled to release draft text and markup in early March.
  - CBO will release annual Budget and Economic Outlook on February 11, which sets budget baseline and Highway Trust Fund projections.

# Federal: MPO priorities for reauthorization



- Optimize Planning (PL) Funds:
  - Increase funds.
  - Send directly to MPO's instead of routing through state DOT.
  - Reduce or eliminate local match.
  - Expand use to include project development in addition to operations.
- Increase Formula Funding:
  - Increase STBG funds.
  - Suballocate some current formula programs to locals via MPO (e.g. HSIP program).
- Preserve and Streamline Funding Opportunities:
  - Simplify grant requirements.
  - Reallocate many existing discretionary programs into formula programs made directly available to locals via MPO.
  - Maintain popular discretionary programs like BUILD and SS4A.

# Federal: Annual DC List

- DMDC 2026, the annual trip to Washington DC organized by the Greater Des Moines Partnership, is June 3-5.
- MPO is working with member governments to develop a list of priority transportation projects to be discussed with Iowa's Congressional delegation.
- The DC List includes only projects that are actively seeking funding, along with any important policy initiatives.
- Draft list is available as a handout.
- Please submit materials by Friday, March 27.
- Materials can be submitted to [golson@dmampo.org](mailto:golson@dmampo.org).

#	Sponsor	Project	Total Cost	Program	Request
1	Altoona	Adventureland Drive Reconstruction	\$12,700,000	Community Project Funding	\$5,600,000
2	Altoona	1st Ave. S	\$11,100,000	BUILD	\$11,100,000
3	Altoona, Bondurant	New East Polk County Interchange		Community Project Funding	
4	Bondurant	Land Acquisition and Phase I Construction for Grant Street South Realignment / Central District Stormwater Improvements	\$28,000,000	BUILD	\$25,000,000
6	DART	New Operations and Maintenance Facility	\$111,000,000	FTA Bus and Bus Facilities	\$45,000,000
7	Des Moines	Safe Streets and Roads for All (SS4A) Implementation Grant	\$16,300,000	Safe Streets for All	\$13,000,000 (awarded; needs signed grant agreement)
8	Des Moines Polk County	NE 23rdStreet/Easton Blvd. Reconstruction	\$11,000,000	Community Project Funding	\$2,500,000
9	Des Moines Airport	New Terminal	\$500,000,000	Various	
10	Johnston Iowa DOT	Highway 141 / Towner Drive Interchange	\$31,855,000	BUILD	\$15,492,000
11	Polk City Polk County Conservation	Trail Connection -- Neal Smith to High Trestle	\$5,192,500	Community Project Funding	\$831,000
12	Urbandale	86th Street Pedestrian Bridge over I-35/80	\$4,500,000	Community Project Funding	\$3,500,00
13	Waukee	University Avenue Area Transportation Improvements	\$48,000,000	BUILD	\$25,000,000
14	West Des Moines	Ashworth Road Reconstruction and Reconfiguration	\$10,000,000	Various	
15	Windsor Heights	73rd Street Reconstruction	\$21,070,000	BUILD	\$14,214,000
16	Various / MPO	Safe Streets and Roads for All (SS4A) Implementation Grant	\$32,500,000	Safe Streets For All	\$25,000,000
17	Various	Future 435	\$3,000,000	NA	NA

# Officer Nominations

- MPO Chair Mark Holm appointed a three-person nominating committee consisting of Dean O'Connor, Joe Gatto, and Amanda Wanke.
- The nominating committee recommends the following:
  - Matt McCoy, Polk County – Chair
  - Matthew McKinney, West Des Moines – Vice Chair
  - Conne Boesen, Des Moines – Secretary / Treasurer
- Other nominations may be made at this time.
- Officers assume responsibilities in March.

# INFORMATIONAL ITEMS

# Informational Items

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- a) February Financial Statements
- b) FFY 2027-2030 Transportation Improvement Program Development
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# OTHER ITEMS OF INTEREST

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